

**INSTRUCTIONS TO APPLICANTS/DECLARANTS FOR RENUNCIATION  
OF INDIAN CITIZENSHIP:**

**DATE:06.10.2021.**

1. Any Indian citizen can renounce his/her citizenship by making a declaration in the Form XXII specified in Rule 23 of The Citizenship Rules, 2009. The application Form has to be filled only on the online portal of MHA "<https://www.indiancitizenshiponline.nic.in>".
2. The applicant can apply at Indian Mission/Post concerned **OR** DM/DC's office (as the case may be) in India based on his present address.
3. The renouncer would fill all his/her details and upload relevant documents in above mentioned website, take a print-out and visit the Indian Mission/Post concerned or the office of District Collector (DC)/ District Magistrate (DM) concerned for interview, signing the declaration before the concerned authority (i. e. Consular officer or the DM/DC concerned) and to submit the print-out of the application with supporting documents.
4. Separate application has to be filed for each applicant.
5. The online form should be filled in Block/ Capital letters.
6. Once the application form is submitted online by the applicant, then no further modifications are allowed. Hence applicants are requested to carefully verify the details before submitting the online application form.
7. MHA File Number would be generated automatically after the submission of online application and the same will be communicated to the applicant by e-mail. Applicant must keep note of it for tracking the status and refer this file number for any future correspondence.
8. **If the applicant is unable to pay the prescribed fee online, he may pay the same in offline mode. The amount of fee is prescribed in Schedule IV appended to the Citizenship Rules, 2009.**
9. Complete step by step instructions for filling a fresh online application, modifying a partially filled online application , printing an application submitted online may be referred in website "<https://www.indiancitizenshiponline.nic.in>".
10. Applicant must take the print out of the online submitted application and personally submit the same at the Indian Mission/Post concerned **OR** the office of DM/DC concerned (as the case may be) along with original documents for further action by authority concerned.
11. Applicant will be provided acknowledgement in Form XXIII after his signed application/declaration is successfully uploaded by the Indian Mission/Post **OR** DM/DC's office (as the case may be). This may be sent to applicant through e-mail.



12. The decision of the competent authority on declaration of renunciation of Indian citizenship shall be conveyed to the applicant through e-mail. On acceptance of the declaration by the Competent Authority, a signed Renunciation Certificate (RC) will be sent by post in due course of time.
13. Applicant may note the legal provision under section 8 of the Citizenship Act, 1955 which provides that where a person ceases to be a citizen of India on renunciation of citizenship under section 8 (1), every minor child of that person shall thereupon cease to be a citizen of India. However, such child may, within one year after attaining full age, can make a declaration in the prescribed form and manner that he wishes to resume Indian citizenship.
14. A person who has ceased to be Indian citizen is required to surrender the documents which he had acquired on the basis of his Indian citizenship (e.g. Voter ID Card etc) to the authorities concerned.

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