

No. Mal/Admn/815/04/2011

Embassy of India
Male' (Maldives)

Tender invitation for Installation of Glass Door with Door Access System at the Embassy of India, Male'

Tender No. **Mal/Admn/815/04/2011** dated 10th January 2018.

Last date for submission of bids: 31st January 2018.

1. Scope of Work: Commercial offers are invited for Installation of Glass Door with Door Access System at Embassy of India, Male'. The firm would be required to provide installation and later on onsite maintenance services for the Glass Door with Door Access System on an annual basis at a reasonable price. The details of the work are as follows:

- Installation of Glass Door with Door Access System at Embassy of India, Male'.
- The bid should include the total cost for the Glass Door, fabrication of door frame, fingerprint/Rfid access control system with power supply along with the civil/electrical/carpentry work and labor charges.
- Separate price should be quoted by the bidder for the annual maintenance services, which needs to be attended as per the requests made by Embassy. (For maintenance work, only labour charges are to be quoted by the bidders; material/equipments costs would be paid by the Embassy on production of invoices/bills).

2. Eligibility Criteria:

- The bidder should have an experience of Installation of Glass Door with Door Access System with proven track record of providing maintenance services to clients.
- The bidder should have the capability of providing maintenance services on the same day request is received by them from the Embassy.
- The bidder should have the capability of providing the services as and when required by the Embassy on Holidays/Weekends and on ad-hoc basis requirements.

3. Visit to Embassy/ICC Premises: Interested service providers may visit the Embassy premises during 11-25 January 2018 between 1000 hrs to 1700 hrs to ascertain the scope of the work and to discuss the specifications of the work.

4. Commencement of the Services: The door installation work will need to be carried out within 20 working days from the award of contract, failing which the Embassy reserves the right to cancel the contract and award it to any other agency/service provider.

5. Instructions to bidders: Bidders are requested to submit their bids in sealed envelopes by **31st January 2018 by 1400 hrs** at the address mentioned below. The Embassy, at its discretion may extend the deadline for submission of bids by amending the bidding documents, in which case all rights and obligations of the Embassy and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

Address Details:

Embassy of India

Athireege Aage, Ameeru Ahmed Magu,

Henveiru, Male' – 20125

Email: hoc.male@mea.gov.in

Tel: +960 3323015, +960 3323016, FAX: +960 3324778

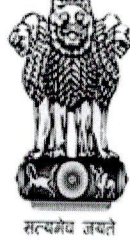
6. Validity of Contract: The maintenance contract, if awarded, shall be valid for a period of **ONE YEAR** (01 year). The contract may be extended annually on year to year basis, as per the contract signed on same terms and conditions and same rates, subject to satisfactory services provided by the vendor. In case of breach of the

contract or in event of not fulfilling the minimum requirements/statutory requirements, the Embassy shall have the right at any time to terminate the contract immediately.

7. Terms of Payment and other conditions: Successful bidder would be informed over telephone/letter/email. A contract will be signed between the successful bidder and the Embassy and the payment will be made to the Service Provider after installation of the Glass Door with access system. For maintenance contract, payment will be made on annual basis.

- Bidders shall furnish all the data/information under the bidding document to the complete satisfaction of the Embassy, failing which the bid will be considered as incomplete and non-responsive and the Embassy reserves the right to reject the bid.
- All data, information documents and any other materials submitted by the bidders in the process of bidding and the part of bidding documents, shall remain the exclusive property of the Embassy at all times.
- The price to be quoted by the bidders shall be in Maldivian Rufiyaa (MVR) only. The price shall include all taxes and miscellaneous duties. The price quoted by the bidder shall be kept open and valid for acceptance for a minimum period of 90 business days.
- The Embassy reserves the right to accept/reject the bid and does not bind itself to accept the lowest bid or any bid and can reject any or all the bids or to scrap the RFP in whole or in part.
- Bids may be hand delivered or sent by post at the aforementioned address so as to reach on or before the prescribed date and time. Mission will not be responsible for any postal delay.

Head of Chancery
Embassy of India
Male'



भारतीय राजदूतावास, माले
Embassy of India
H. AthireegeAage
Ameeru Ahmed Magu
Male'
Republic of Maldives
Tel: 3323015, 3323016
Fax: 3324778

ADVERTISEMENT

"Tender Invitation for Installation of Glass Door with Door Access System"

The Embassy of India, Male' invites bids from prospective companies for Installation of Glass Door with Door Access System at its Chancery premises at Athireege Aage, Ameeru Ahmed Magu, Henveiru, Male'. The detailed information, scope of work, terms and conditions could be downloaded from Embassy Website: www.eoi.gov.in/male

The interested service providers may submit their bids/proposals latest by 31st January 2018 by 1400 hrs at the address mentioned below:

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