

Notice Inviting tender
For work of supply and installation of iron grills on windows and view cutter at High
Commission of India, Male'

HIGH COMMISSION OF INDIA, MALE (MALDIVES)



सत्यमेव जयते

REFERENCE NO. MAL/Estt/886/08/2022
BID SUBMISSION LAST DATE: 31.08.2023

HIGH COMMISSION OF INDIA
MALE', MALDIVES

TENDER DOCUMENT

Table- A: Time and Work Frame

For work of supply and installation of iron grills on windows and view cutter at High Commission of India, Male'

CRITICAL DATE SHEET

1	Date of Issue of Tender	10.08.2023
2	Bid Document Download / Sale Start date	10.08.2023
3	Date of Pre Bid Conference- For clarifying issues and doubts, if any, about specification of items and services projected in Bid document	No
4	Bid submission End Date	31.08.2023
5	Date of opening of Technical Bid	04.09.2023
6	Date of opening of Financial Bid	06.09.2023
7	Validity of Bid	180 days

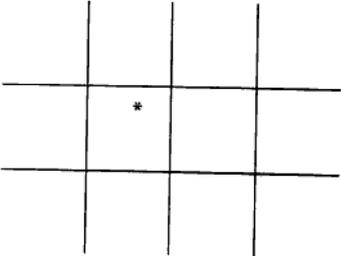
**High Commission of India
Male', Maldives**

Scope of Work

High Commission of India, Male' invites bids from interested contractors for the work of supply and installation of :

(i) iron grills on windows of 3rd, 4th, 5th & 7th floor of High Commission of India, Male' located at Lot No.11499, Goalhi 4, Hithigas Maagu, Hulhumale Phase -I, and

Details of grilling required:

Particulars of the spot to be grilled	Dimension of the area to be grilled	Material to be used for grilling
No. of glass windows opening towards neighboring sides (South & West) at 3 rd , 4 th , 5 th & 7 th floors: 4 at each floor Total windows to be covered 16	7.5 ft x 7.5 ft approx. (each window) total 16 windows	Grilling to be done with square GI pipe of 1.5 cm having cross-sectional thickness of 2 mm. Frame of the grill may be linch L angle of GI Material.  * Dimension of each grill 6inch x 6inch

(ii) Extension of height of existing view cutter installed at 8th floor from 8ft. to 12 ft. and installation of additional view cutter at 9th floor:

Details of View Cutter required:

Particulars of the spot to be grilled	Dimension of the area to be covered	Material to be used
South and west side at 8th Floor	(a) Existing view cutter length at 8 th floor is 50 ft. and height is 8 ft.,	View Cutter material : Aluminum

West side at 9 th floor	<p>Height of the view cutter has to be increased by 4 ft. with necessary strengthening (requirement of view cutter is 200 sq. ft. Approx.)</p> <p>(b) Installation of view cutter at 9th floor , length to be covered is approx. 30 ft. and height 4 ft. with necessary strengthening</p> <p>Every 4ft along the whole length iron post are to be installed for strengthening of the view cutter</p>	<p>Strengthening Posts material to be used corrosion proof iron posts</p> <p>Specifications/ thickness and other relevant details of the material proposed to be used may be intimated in the bid by the vendor</p>
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Note:

1. High Commission of India will not provide any men or material required for completion of the above work
2. Bidders are requested to take exact measurements before submitting the bids.

MAL/Estt/886/08/2022
High Commission of India
Male', Maldives

Date 08.08.2023

TENDER NOTICE

1. Sealed tenders from reputed, well experienced and financially sound Indian or Maldivian vendors/service providers registered with the Indian/Maldivian Govt., as the case may be, are invited by High Commission of India, Maldives on behalf of the President of India **for work of supply and installation of iron grills on windows and view cutter at High Commission of India, Male'**
 2. Interested firms may submit their bids complete in all respects after carefully reading the Tender Notice by providing bid in specified format, separately, clearly mentioning **Bid supply and installation of iron grills and view cutter.** Such proposals are to be submitted in High Commission of India, Male 'within the stipulated date and time as mentioned in the Tender Notice as given in CRITICAL DATE SHEET.
 3. **Technical Bid Should contain the following (in a sealed envelope):**
 - a. The details in respect of the bidder to be provided in the format attached at **Annexure I.**
 - b. Duly filled up form attached at **Annexure II** with supporting documents.
 - c. Bid security declaration as per **Annexure III.**
- Along with submission of bids, all bidders are requested to send the Photographs/reference image of the items offered.*
4. **Financial Bid in the prescribed format attached at Annexure IV (in a separate sealed envelope).**
 5. No bid shall be entertained after this deadline under any circumstances what so ever.
 6. The High Commission of India reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the High Commission of India, Maldives in this regard shall be final and binding on all parties in all circumstances.
 7. Earnest Money Deposit: **Nil**
 8. The work has to be completed within 6 weeks of award of the work. If the tenderer fails to supply and complete the work within the stipulated time period/ supplies sub-standard item, liquidated damages equivalent to 1% (one percent) of contract/bill value shall be charged per week after completion of 6 weeks of placement of work order and deducted from the bills of the contractor subject to maximum of 10% of contract/bill value. If any of the assigned work is not found satisfactory or damages to the items are recorded within 7 days delivery of items, an appropriate

amount shall be deducted for every major deficiency/damage from final settlement of payment. The amount to be deducted for damage/deficiency will be arrived at after mutual discussion.

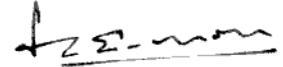
9. Tenderer shall have to quote item wise rates, consolidated rates shall not be considered and tender shall be liable to be rejected out rightly.
10. High Commission of India reserves the right to change the quantity/ upgrade the criteria/drop any item or part thereof/extension of delivery date at any time before placing the purchase order.
11. Any query in respect of the scope of work bidders may contact Mr. Avinash Kumar, Attache (Admn/Estb/DDO) Mob. no. +960-7909323.
12. Address for communication: -
Contact Details: Contact Person:
Head of Chancery
High Commission of India, Lot No.11499, Goalhi 4, Hithigas Maagu, Hulhumale Phase -I.
Email: hoc.male@mea.gov.in Phone No.: +960 4004194
13. Tender Fee- NIL
14. Period for validity of tender: 180 days
15. The work of installation has to be completed within 6 weeks of award of work.
16. The Bidding Agency will be bound by the details furnished by it in the bid . In case, any document furnished is found false at any stage, it would be deemed to be breach of terms & condition of work order making it liable for termination of work order and forfeiture of EMD or the Performance Bank Guarantee, as the case may be.
17. In case of tie in the rates, the work will be awarded to the Bidding Agency who have higher work experience and higher value of the work of similar nature executed in the past.
18. The bidding agency will be responsible for compliance of all statutory provisions relating to Service tax, GST as per the Republic of Maldives/ Government of India.
19. Conditional bids will not be considered and will be rejected in the first instance.
20. The bidders shall be responsible for faithful compliance of the terms and conditions as mentioned in the tender document.
21. In case of any dispute on bid documents, the decision of competent authority in the Mission will be final and binding.

22. BIDDER TO GET INFORMED HIMSELF FULLY:

The authorized signatory of tender document will be deemed to have carefully read and understood the tender documents along with the terms & conditions and thereafter has filed the tender document for bid process.

23. LEGAL/Disputes & Differences:

Decision of The High Commission of India, Maldives shall be final and binding on all the bidders. However, any dispute can be referred to an Arbitrator, and will be settled according to the Government of India's Rules and Regulations and not according to Local Laws of the Maldives.



Head of Chancery
High Commission of India
For and on behalf of the President of India

ANNEXURE I

A. APPLICATION FOR BID

1	Name of Bidding Company/Firm/Agency	
2	Name of Proprietor/Director of Company/Firm/Agency)	
3	Full Address of Regd. Office:	
	Telephone/Mobile No.	
	Fax No.	
	E-mail Address	
4	Full Address of local Branch office	
	Telephone/Mobile No.	
	Fax No.	
	E-mail Address	
5	Banker of Company/Firm/Agency (full Address)	
	(a) Telephone Number of Banker	
6	GST Registration Number/TIN number, if any (Attach attested copy)	

ANNEXURE II

Name of Bidding Firm

Sl. No.	REQUIREMENT	COPY OF RELEVANT DOCUMENT	ENCLOSED YES/NO
1.	Bidding Agency should be registered with Service Tax/sales tax/GST Authorities	Copy of Service Tax/sales tax/GST Certificate	
2.	Date of Establishment of organization/company/agency	Copy of Registration Certificate	
3.	PAN Card (Not Applicable for Maldivian)	Copy of PAN card	
4.	IT returns/Annual Turnover for the last Three FY (Optional)	Certificate from Statutory Auditor	
5.	Declaration regarding black listing as per format attached	Declaration in enclosed format	
6.	Submission of photograph of Furniture (optional)	Color photograph	

Date:
official Seal)
Place:

(Signature of the Bidder, with

DECLARATION

1. I, _____ Son/ Daughter of Mr. _____ signatory of the agency/firm mentioned above, is competent to sign this declaration and execute this tender document:
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them:
3. My agency has not been blacklisted/ debarred from participating in tender of any Ministry/ Department of Government of India/Maldives and Government of India/Maldives undertaking in the last Three (3) Years as on date of opening of this Tender.
4. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
5. I/we are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person(s)

Date:

Full Name:

Place:

Seal:

Bid-Security Declaration

To,
Head of Chancery,
High Commission of India, Male'
Lot no. 11499, Goalhi 4, Hithigas Maagu
Hulhumalé Phase - I, Maldives

Reference: Tender No. _____ dated _____

I/We hereby accept that I/We may be disqualified from bidding for any contract with High Commission of India (HCI), Male' for a period of two years from the date of disqualification as may be notified by HCI, Male' (without prejudice to HCI's rights to claim damages or any other legal recourse) if,

- 1) I am /We are in a breach of any of the obligations under the bid conditions,
- 2) I/We have withdrawn or unilaterally modified/amended/revised, my/our Bid during the bid validity period specified in the form of Bid or extended period, if any.
- 3) On acceptance of our bid by HCI, Male', I/we failed to execute the agreement or failed to sign the contract, or to submit a performance security before deadline specified in the request for bid document.

Signature of authorized person(s)

Date:

Full Name:

Place:

Seal:

(Note: In case of a Joint Venture, the Bid Security Declaration must be in the name of all partners to the Joint Venture that submits the bid).

ANNEXURE IV

(In a separate sealed envelope)

Financial Proposal proforma

(i) for work of supply and installation of iron grills on glass windows at High Commission of India, Male'

Sl. No.	Name of Item	Quantity	Specification/ details	Unit Price (in USD)	Taxes applicable (in USD)	Total Price (in USD) (inclusive of GST)
1	Material Cost					
2	Supply and installation					
3	Any other cost (please specify)					

(ii) Extension height of existing view cutter installed at 8th floor from 8ft. to 12 ft. and installation of additional view cutter at 9th floor at High Commission of India, Male'

Sl. No.	Name of Item	Quantity	Specification/ details	Unit Price (in USD)	Taxes applicable (in USD)	Total Price (in USD) (inclusive of GST)
1	Material Cost					
2	Supply and installation					
3	Any other cost (please specify)					

Note:

High Commission, at its sole discretion, will award the work to the lowest bidder against each item.

**Name of the signatory
Stamp of the agency with date**