



**Civilian Training Programme
Indian Technical & Economic Cooperation
(ITEC)**

&

**Special Commonwealth Assistance for
Africa Programme (SCAAP)**

2013-2014

Sponsored by

**Ministry of External Affairs
Government of India
New Delhi**

List of ITEC/SCAAP Empanelled Institutes

Accounts, Audit, Banking and Finance Courses

01. Institute of Government Accounts and Finance - New Delhi
02. International Center for Information and System Audit – Noida
03. National Institute of Bank Management – Pune

IT, Telecommunication and English Courses

04. Aptech Limited - New Delhi
05. Centre For Development of Advanced Computing – Mohali
06. Centre For Development of Advanced Computing – Noida
07. Centre For Excellence in Telecom Technology and Management –Mumbai
08. CMC Ltd. - New Delhi
09. English and Foreign Languages University – Hyderabad
10. NIIT Ltd - New Delhi
11. UTL Technologies Ltd. – Bangalore

Management Courses

12. Administrative Staff College of India – Hyderabad
13. Institute of Applied Manpower Research – Delhi
14. International Management Institute - New Delhi
15. Indian Institute of Management – Ahmedabad

SME/Rural Development Courses

16. Entrepreneurship Development Institute of India – Ahmedabad
17. National Institute of Entrepreneurship and Small Business Development – NOIDA
18. National Institute for Micro Small & Medium Enterprises – Hyderabad
19. National Institute of Rural Development – Hyderabad

Specialized Courses

20. Bureau of Parliamentary Studies and Training - New Delhi
21. Human Settlement Management Institute - New Delhi
22. Indian Institute of Mass Communication - New Delhi
23. International Statistical Education Centre – Kolkata
24. National Crime Records Bureau - New Delhi
25. National Institute of Training for Standardization (Bureau of Indian Standards) – NOIDA
26. National Institute of Technical Teachers Training and Research – Chennai
27. National University of Educational Planning and Administration - New Delhi
28. Rafi Ahmed Kidwai National Postal Academy , Ghaziabad

- 29. Research and Information System for Developing Countries - New Delhi
- 30. V.V. Giri National Labour Institute – NOIDA

Technical Courses

- 31. Central Fertilizer Quality Control & Training Institute – Faridabad
- 32. Central Institute of Rural Electrification – Hyderabad
- 33. Central Institute of Tool Design – Hyderabad
- 34. Central Scientific Instruments Organization - New Delhi
- 35. Fluid Control Research Institute – Kerala
- 36. Geological Survey of India- Training Institute, Hyderabad
- 37. Indian Institute of Production Management – Kansbahal, Orissa
- 38. Indian Institute of Remote Sensing – Dehradun
- 39. Indian Institute of Technology – Roorkee, Department of Hydrology
- 40. Indian Institute of Technology – Roorkee, Department of Water Resources Development and Management
- 41. National Institute of Pharmaceutical Education & Research – SAS Nagar, Punjab
- 42. South India Textile Research Association – Coimbatore

Environment and Renewable Energy Courses

- 43. Alternate Hydro Energy Centre, Indian Institute of Technology, Roorkee
- 44. Barefoot College – Tilonia, Rajasthan
- 45. Centre for Wind Energy Technology – Chennai
- 46. Solar Energy Centre, Gurgaon
- 47. TERI(The Energy & Resources Institute) - New Delhi

Accounts, Audit, Banking and Finance Courses

01. Institute of Government Accounts and Finance

Block No. IV, JNU Old Campus, New Delhi-110067 Telephone Numbers: +91 11 26166254, 26102257 Fax Numbers: +91 11 26105378, 26182755 Email: directoringaf@gmail.com Website: www.ingaf.in	Head of the Institute Ms. Suman Bala Director Tel. No. : + 91 11 6184031 Fax: No. : + 91 11 26105378 Email : directoringaf@gmail.com ITEC Course Coordinator: Mr. Girish Bhatnagar Tel. No. : + 91 11 26102257 Fax: No. : + 91 11 26105378, 26182755 Email : ingaf.itec@gmail.com Mobile No. : +91 11 9810608689
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. Girish Bhatnagar Tel. No. : + 91 11 26132084 Mobile No. : + 91 11 9810608689	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Public Expenditure Management	3 weeks	18.11.2013	06.12.2013	30
2.	Financial Management	3 weeks	06.01.2014	24.01.2014	30
3.	Financial Management	3 weeks	10.02.2014	28.02.2014	30

Eligibility Criteria

Sl. No. 1-3: Graduate or any Professional Degree in Finance, Middle/Senior Civil Servants, Bankers, PSU Personnel, Financial Analysts and others involved in Finance, Accounts and Budget related works in their respective Governments.

02. International Centre for Information Systems and Audit(iCISA)

A-52, Sector 62, Institutional Area, Phase II, Nodia 201307 (U.P.), Noida. Telephone Numbers: +91 120 2400050, 51 & 52 Fax Numbers: +91 120 24011430, 2400041 Email: admin@icisacag.com Website: www.icisa.cag.gov.in	Head of the Institute Mr. G. Bhattacharjee Director General Tel. No. : +91 120 2400046 Fax: No. : +91 120 2401430 Email: gbhattarjee@icisacag.com ITEC Course Coordinator: Mr. Anindya Dasgupta Director Tel. No. : +91 120 2400129 Fax: No. : +91 120 2400041 Email : adasgupta@icisacag.com Mobile No. : +91 9968695577
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. Anindya Dasgupta Tel. No. +91 120 2400129 Mobile: +91 9968695577	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Environment Audit	4 weeks	12.08.2013	06.09.2013	30
2.	Audit of Public Sector Enterprises	4 weeks	16.09.2013	11.10.2013	30
3.	Auditing in IT Environment	4 weeks	21.10.2013	15.11.2013	30
4.	Performance Audit	4 weeks	25.11.2013	20.12.2013	30
5.	Audit of Social Sector Schemes	4 weeks	13.01.2014	07.02.2014	30
6.	Financial & Regularity Audit	4 weeks	17.02.2014	14.03.2014	30

Eligibility Criteria

Sl. No. 1-6 : Middle to Senior level Audit managers from Supreme Audit Institutions and other government departments, should have at least 5 years experience in respective Supreme Audit Institution and should have dealt with audits in the area for which they are being nominated; participants from government departments other than the SAI with requisite experience can be considered if vacancies exist.

03. National Institute of Bank Management

NIBM Post Office, Kondhwe Khurd, Pune 411048 Telephone Numbers: + 91 20 26716000 Fax Numbers: + 91 20 26834478 Email: director@nibmindia.org Website: http://www.nibmindia.org	Head of the Institute Shri Allen C A Pereira Director Tel. No. : + 91 20 26716000 Fax: No. : + 91 20 26831447 Email : director@nibmindia.org ITEC Course Coordinator: Dr. Virender Sharma Head, Administrative Services Tel. No. : + 91 20 26716000 26716399 Fax: No. : + 91 20 26834478 Email : has@nibmindia.org
24 hrs Emergency / After Office/Holidays Contact Nos. Dr. Virender Sharma, HAS Shri Dilip Dhamankar Tel. No. : + 91 20 26716000 + 91 20 26716000	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	International Programme in Bank Financial Management Focus: Basel Accord & Risk Management	2 weeks	24.06.2013	06.07.2013	30
2.	International Programme in Asset Liability Management in Banks and Financial Institutions	2 weeks	21.10.2013	02.11.2013	30
3.	International Programme in Banking and Finance	2 weeks	03.03.2014	15.03.2014	30

Eligibility Criteria

Sl. No. 1-3 : Graduate with 5 years experience in Banking/Finance Ministry/Corporate.

IT, Telecommunication and English Courses

04. Aptech Limited

D 52, 3rd Floor, South Extension Part I, New Delhi - 110049 Telefax Numbers: + 91 11 24658005 Email: kartikd@aptech.ac.in hanitv@aptech.ac.in Website: www.aptech-worldwide.com	Head of the Institute Ms. Sonia Narula Vice President Fax: No. : + 91 11 24622761 Email : sonian@aptech.ac.in
	ITEC Course Coordinator: Mr. Kartik Dabral/ Mr. Hanit Vairagi Designation : Project Coordinator Telefax: No. : + 91 11 24658005 Email : kartikd@aptech.ac.in hanitv@aptech.ac.in <u>Mobile No. :</u> Kartik - +91 9958644460 Hanit - + 91 9873676676
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. Kartik Dabral/ Mr. Hanit Vairagi Mobile No. : Kartik- + 91 9958644460 / Hanit- + 91 9873676676	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Certificate of Proficiency in English & IT Skills	10 weeks	19.06.13	27.08.13	30
2.	Certificate of Proficiency in Graphic Designing & English Communication	14 weeks	09.07.13	14.10.13	30
3.	Certificate of Proficiency in Graphic & Web Designing	12 weeks	19.08.13	10.11.13	30
4.	Certificate of Proficiency in English Communication	8 weeks	23.08.13	17.10.13	30
5.	Certificate of Proficiency in English & IT Skills	10 weeks	22.10 .13	30.12.13	30
6.	Certificate of Proficiency in Web Designing	10 weeks	22.10.13	30.12.13	30
7.	Certificate of Proficiency in Graphic & Web Designing	12 weeks	15.11.13	06.02.14	30
8.	Certificate of Proficiency in Web Designing	10 weeks	03.01.14	13.03.14	30

9.	Certificate of Proficiency in Graphic Designing & English Communication	14 weeks	03.01.14	10.04.14	30
10.	Certificate of Proficiency in English & IT Skills	10 weeks	17.01.14	27.03.14	30
11.	Certificate of Proficiency in English Communication	8 weeks	25.02.14	21.04.14	30
12.	Advanced Certificate in Web Design & Development	14 weeks	19.03.14	24.06.14	30
13.	Certificate of Proficiency in English Communication	8 weeks	19.03.14	13.05.14	30

Eligibility Criteria

Sl No. 2,4,5,10,11, : Prior knowledge of basic English is essential;

Sl. No. 1,3,7,9, 13: Prior knowledge of basic English is essential with a creative bent of mind;

Sl. No. 6,8 & 12 : Prior knowledge of computers is essential. Inclination towards creativity will be an advantage.

05. Centre For Development of Advanced Computing (Mohali)

A-34, Industrial Area, Phase-VIII, Mohali, Punjab (India)-160071 Telephone Numbers: +91 172 2237052 - 57 Fax Numbers: + 91 172 2237050 Email: itec@cdac.in Website: www.cdacmohali.in	Head of the Institute Mr. J.S. Bhatia Executive Director Tel. No. : + 91 172 2237050, 5090911 Fax: No. : + 91 172 2237050-51 Email : jsb@cdac.in ITEC Course Coordinator: Mr. Ajay Mudgil Designation : Sr. Engineer Fax: No. : + 91 172 2237050 Email : itec@cdac.in Mobile No. : +91 9417161072
24 hours Emergency / After Office/Holidays Contact Nos. Mr. Pradeep Mishra Tel. No. : + 91 172 5090910 Email : pmishra2k@gmail.com Mobile No. : + 91 9888413388	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Training Programme on Information & Network Security	8 weeks	15.07.2013	06.09.2013	30
2.	Advanced Course on Special Effects and Video Post Production Techniques	8 weeks	09.09.2013	01.11.2013	30
3.	Diploma in LINUX for Network Applications	8 weeks	09.09.2013	01.11.2013	30
4.	Advanced course on Healthcare Technologies (Bio Medical Equipment & Medical Informatics)	8 weeks	09.09.2013	01.11.2013	30
5.	Advanced course in Computer Network Engineering and Management	12 weeks	04.11.2013	24.01.2014	30
6.	Advanced course in	12 weeks	04.11.2013	24.01.2014	30

	Multimedia & Web Design Technology				
7.	Advanced Course in Telemedicine and Medical Informatics	4 weeks	04.11.2013	29.11.2013	30
8.	Training Programme on E-Governance for Executives	8 weeks	02.12.2013	24.01.2014	30
9.	Course in 3D Animation	8 weeks	27.01.2014	21.03.2014	30
10.	Training Programme in Network Security Assessment and Pro-active Defence	8 weeks	27.01.2014	21.03.2014	30
11.	Advanced Course on Healthcare Technology Management and clinical engineering	4 weeks	27.01.2014	21.02.2014	30
12.	Advanced Course in Telemedicine and Medical Informatics	4 weeks	24.02.2014	21.03.2014	30
13.	Training Programme on Network Integration and Support	12 weeks	24.03.2014	13.06.2014	30
14.	Advanced Course in Multimedia & Web Design Technology	12 weeks	24.03.2014	13.06.2014	30
15.	Advanced Diploma in CADD Engineering	12 weeks	24.03.2014	13.06.2014	30

Eligibility Criteria

Sl. No.1: Graduates with knowledge of Windows Operating System preferably familiarity with its administration.

Sl. No. 2 , 6 , 9 & 14 : 12 years of Schooling or Graduates with working knowledge of computers.

Sl. No. 3 & 13 : Graduate with working knowledge of computers/ 2 years technical course in Electronics/Telecom/Computers with 12 years of schooling.

Sl. No. 4 : Professionals (Electronics/Electrical/Instrumentation Engineer) or equivalent/ Diploma holders in Electronics/Electricals/ Instrumentation or equivalent with interest in Medical Equipment/Health Care Professionals engaged in Bio Medical Equipment Maintenance at Hospitals and health Centres or equivalent aspiring to become healthcare professionals/ Junior or Middle level officers having the prior basic knowledge of Electronics.

Sl. No. 5 & 10 : Graduate in Science (Electronics/Computer Science/Telecom or equivalent) with experience; or Graduate of Industrial Training Institute in any of the areas mentioned in the course contents with experience; or 2 years technical courses in Electronics/Electrical/Telecom after 12 years of schooling.

Sl. No. 7 & 12 : Hospital Administrators/Paramedical Staff/Pharmacists/Graduate in Medical science with some working knowledge of computers.

Sl. No. 8 : Graduate with working knowledge of computers, working Government Officials.

Sl. No. 11 : Professionals (Electronics/Electrical/Instrumentation Engineer) or equivalent/ Diploma holders in Electronics/Electricals/ Instrumentation or equivalent aspiring to become healthcare professionals/Hospital Administrators/Paramedical Staff.

Sl. No. 15: Degree/ Diploma in Civil, Mechanical, Architecture, working professionals in designing

06. Centre For Development of Advanced Computing (Noida)

B-30, Institutional Area, Sector-62, Noida (U.P.)- 201307 Telephone Numbers: + 91 120 3063303 Fax Numbers: + 91 120 3063374 Email: vksharma@cdac.in Website: http://www.cdacnoida.in	Head of the Institute, Dr. B.K Murthy Executive Director Tel. No. : + 91 120 3063300 Fax: No. : + 91 120 2402569 Email : bkm@cdac.in ITEC Course Coordinator: Mr. V.K. Sharma Designation : Associate Director Tel. No. : + 91 120 3063303 Fax: No. : + 91 120 3063374 Email : vksharma@cdac.in Mobile No. : + 91- 9811900715
24 hours Emergency / After Office/Holidays Contact Nos. Mr. V.K. Sharma (Associate Director) Mr. Navneet Jain (Associate Professor) Tel. No. : + 91 120 3063303/ +91 120 3063396 Mobile No. : + 91 9811900715/ 9811900728	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Specialized Programme on E-Governance Application Development	12 weeks	05.08.2013	25.10.2013	30
2.	Specialized Programme on Web Application Development using Open Source Tools	12 weeks	05.08.2013	25.10.2013	30
3.	Specialized Programme on Reducing Cyber Crime through Knowledge Exchange and Capacity Building	8 weeks	28.10.2013	20.12.2013	30
4.	Specialized Programme on Design, Development & Implementation of E-Learning Courses	8 weeks	28.10.2013	20.12.2013	30
5.	Specialized Programme on Internet working Design and LAN WAN Administration	12 weeks	06.01.2014	28.03.2014	30

6.	Specialized Programme on Application Development using GIS & Remote Sensing	12 weeks	17.02.2014	09.05.2014	30
7.	Specialized Programme on Web Application Development using .net	8 weeks	31.03.2014	23.05.2014	30

Eligibility Criteria

Sl. No. 1, 2, 4, 5, 6 & 7 : 2 years technical course or graduate in any stream after 12 years of schooling. Knowledge of any programming language is desirable.

Sl. No. 3: 2 years technical course or graduate with knowledge of windows operating system, preferably familiarity with its administration, though not essential, and understanding of networking concepts.

07. Centre For Excellence in Telecom Technology and Management

Technology Street, Hiranandani Gardens, Powai, Mumbai- 400076 Telephone Numbers. (During office Hours): +91 22 25714585 (After office hours) : + 91 22 25704445 Fax Numbers: + 91 22 25707274 + 91 22 25706700 + 91 22 25714644 Email : debdpr@mtnl.net.in Website: http://cettm.mtnl.in/infra	Head of the Institute Mr. R. Balasubramanyam Principal General Manager Tel. No. : + 91 22 25707088 Fax: No. : + 91 22 25707066 Email : cgmtrg@mtnl.net.in <u>Head of the Department</u> Mr. A.K Srivatsava, G.M. (Trg-1) (Switching, Transmission, Wireless, IT & Management) Tele No. : (+91 22) 2570 8010 Fax No. : (+91 22) 2570 7060 E-Mail : gmrtrg1@mtnl.net.in ITEC Course Coordinator: Mr. Jaypal B. Kamble AGM(BD &PR), CETTM Tel. No. : + 91 22 25714585 Fax: No. : + 91 22 25714644/ + 91 22 25706700 Email : debdpr@mtnl.net.in Mobile No. :+ 91 9869284200
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. Jaypal B. Kamble, AGM (BD & PR), CETTM Tel. No. : + 91 22 25714585/25704445 Mobile No. : + 91 9869284200/9869265838	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Telecom Network Planning and Engineering	8 weeks	17.06.2013	09.08.2013	30
2.	Database Management & Web Programming	8 weeks	24.06.2013	16.08.2013	30
3.	Broadband Technologies and Future Trends	8 weeks	01.07.2013	23.08.2013	30

4.	Next Generation Network Technologies and Future Trends	8 weeks	08.07.2013	30.08.2013	30
5.	Telecom Management	8 weeks	22.07.2013	13.09.2013	30
6.	Optical Fibre Cable, systems and Modern Telecom Transport Technologies	8 Weeks	05.08.2013	27.09.2013	30
7.	Data Communication and IP Technologies	8 weeks	19.08.2013	11.10.2013	24
8.	Mobile Technologies & Services	8 weeks	26.08.2013	18.10.2013	30
9.	Multi Protocol Label Switching(MPLS) Technologies	8 weeks	30.09.2013	22.11.2013	30
10.	Intelligent Network, Value Added Services and Modern Switching technologies	8 weeks	14.10.2013	06.12.2013	24
11.	Internet Protocol Version-6(IPv6)- Implementation Strategy in Telecom Networks	8 weeks	21.10.2013	13.12.2013	24
12.	Data Communication & IP Technologies	8 weeks	20.01.2014	14.03.2014	24
13.	Optical Fiber Cable, Systems and Modern Telecom Transport Technologies	8 weeks	27.01.2014	21.03.2014	24
14.	Next Generation Network Technologies and Future Trends	8 weeks	03.02.2014	28.03.2014	30
15.	Broadband Technologies and Future Trends	8 weeks	10.02.2014	03.04.2014	30
16.	Telecom Management	8 weeks	10.03.2014	02.05.2014	24
17.	Multi Protocol Label Switching (MPLS) Technologies	8 weeks	24.03.2014	16.05.2014	24
18.	Mobile Technologies and Services	8 weeks	31.03.2014	23.05.2014	24

Eligibility Criteria

Sl. No. 1, 3, 4,5, 6, 8,9, 10, 12, 13, 14,15, 16, 17, & 18 : Engineering Degree / Diploma in relevant field. Also working professionals having experience in the said field.

Sl. No. 2 : Engineering Degree/Diploma with one year experience in data management system/web programming

Sl No. 7 & 11 : Engineering Degree/Diploma with one year experience in data network.

08. CMC Ltd

C-11/C-58, Community Centre, Behind Janak Cinema, Janakpuri, New Delhi-110058 Telephone Numbers: + 91 11 25619411/ 65515112 Fax Number: + 91 11 25624211 Email: kumud.sethi@cmcltd.com Website: www.cmcltd.com	Head of the Institute Mr. Kumud Sethi Senior Manager Business Development – E&T (NR) Tel. No. : + 91 11 65515112, 25619411 Fax: No. : + 91 11 25624211/64731373 Email : kumud.sethi@cmcltd.com ITEC Course Coordinator: Mr. Anshul Bhatnagar Designation : Course Coordinator Tel. No. : + 99 11 64731373 Email : anshul.bhatnagar@cmcltd.com Mobile No. : + 91 9811517234
24 hours Emergency / After Office/Holidays Contact Nos. Mr. Kumud Sethi Tel. No. : + 91 11 25619411/65515112 Mobile No. : + 91 9818119202	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Certificate Course in English Fluency and Essential IT Skills	12 weeks	01.07.2013	20.09.2013	30
2.	Certificate Course in Advance software technology(Including software engineering, RDBMS, Web Technology using . NET)	12 weeks	01.07.2013	20.09.2013	30
3.	Certificate Course in English Fluency and Essential IT Skills	12 weeks	05.08.2013	25.10.2013	30
4.	Certificate Course in Computer Hardware & Networking (including A+N+CCNA & Exposure to ITIL)	12 weeks	23.09.2013	13.12.2013	30
5.	Certificate Course in English Fluency & essential IT skills	12 weeks	23.09.2013	13.12.2013	30
6.	Certificate Course for	8 weeks	28.10.2013	20.12.2013	30

	Proficiency in Business and life skills (including internet skills)				
7.	Certificate Course in English Fluency and Essential IT Skills	12 weeks	16.12.2013	07.03.2014	30
8.	Certificate Course in Advance Web technology (Using Core & Advance JAVA)	8 weeks	16.12.2013	07.02.2014	30
9.	Certificate Course in Computer Hardware & Networking (including A+N+CCNA & Exposure to ITIL)	12 weeks	10.02.2014	02.05.2014	30
10.	Certificate course in advance software technology(Including software engineering, RDBMS, web technology using .NET)	12 weeks	10.02.2014	02.05.2014	30
11.	Certificate course on English fluency	8 weeks	10.03.2014	02.05.2014	30
12.	Certificate Course in LINUX(including LINUX Administration) and RDVMS	12 weeks	24.03.2014	13.05.2014	30

Eligibility Criteria

Sl. No. 1 & 11 : Participants who look forward to use English effectively at work and be ready for an international work environment.

Sl. No. 2 & 10 : Graduate or equivalent degree with basic knowledge of computers and preferably with prior knowledge of any one computer programming language.

Sl. No. 3, 5 & 7 : Participants who look forward to read, write and speak English fluently and use computers effectively.

Sl. No. 4, 8 , 9 & 12: Graduates in Science/Maths or equivalent degree and preferably with basic knowledge of computers.

Sl. No. 6 : Participants looking forward to enhance their business communications and life skills including essential internet skills.

09. English and Foreign Languages University

The English and foreign Languages University (EFL-U), Tarnaka Hyderabad-500 007 Telephone Numbers: + 91 40 27689400, 27096554 Fax Number: + 91 40 27098141, 27096554 E-mail : vceflu@gmail.com chief.itp@gmail.com Website: www.efluniversity.ac.in	Head of the Institute: Vice-Chancellor Prof. Sunaina Singh Designation : Vice Chancellor Tel. No. : + 91 40 27098141 Fax: No. : + 91 40 27070029 Email : vceflu@gmail.com Prof.sunaina@gmail.com ITEC Course Coordinator: Pro. Surabhi Bharati Designation : Professor Tel. No. : + 91 40 27689445 Fax: No. : + 91 40 27096554 Email : chief.itp@gmail.com Mobile No. : + 91 9676404243
24 hours Emergency / After Office/Holidays Contact Nos. Prof. Surabhi Bharti Tel. No. : + 91 40 27689458/ 27689445 (only during working days and office hours) Mobile No. : + 91 9676404243	

Sl. No	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Progress to Proficiency – Basic	12 weeks	14.06.2013	05.09.2013	30
2.	Progress to Proficiency – Intermediate	12 weeks	14.06.2013	05.09.2013	30
3.	Progress to Proficiency – Advanced	12 weeks	14.06.2013	05.09.2013	30
4	Progress to Proficiency – Basic	12 weeks	11.09.2013	03.12.2013	30
5	Progress to Proficiency – Intermediate	12 weeks	11.09.2013	03.12.2013	30
6	Progress to Proficiency – Advanced	12 weeks	11.09.2013	03.12.2013	30
7	Progress to Proficiency – Basic	12 weeks	03.01.2014	27.03.2014	30
8	Progress to Proficiency – Intermediate	12 weeks	03.01.2014	27.03.2014	30

9	Progress to Proficiency – <i>Advanced</i>	12 weeks	03.01.2014	27.03.2014	30
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Eligibility Criteria

Sl. Nos . 1-9- Basics: Professionals from any field with basic understanding and literacy in English. Intermediate : Professionals from any field with a moderate ability in receptive skills (Listening & Reading) and productive skill (Speaking & Writing). Advanced : Professionals from any field with adequate competence in using English.

10. NIIT Ltd

NIIT Limited, NIIT House , B-234, Okhla Phase-I, New Delhi-110020 Telephone Number:+91 11 41407000 Fax Numbers:+91 11 26817344 Email: Ravi.Malhotra@niit.com Website: www.niit.com	Head of the Institute: Mr. Manish Mohan Designation : Business Unit Head Tel. No. : +91 11 41407056 Fax: No. : +91 11 26817344 Email : ManishM@niit.com
24 hours Emergency / After Office/Holidays Contact Nos. Mr. Neel Mani Email : neelm@niit.com Tel. No. : +91-9013623779 Mobile No. : + 91-9810360448	ITEC Course Coordinator: Mr. Ravi Malhotra Designation : Govt. Vertical Head Tel. No. : +91-11-41407081 Fax: No. : +91-11-26817344 Email : Ravi.Malhotrat@niit.com Mobile No.: +91-9911234563

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Diploma in Communication English, IT & Networking Skills	12 weeks	07.06.2013	30.08.2013	30
2.	Certificate Course in Spoken English and MS-Office Skills	8 weeks	05.07.2013	30.08.2013	30
3.	Certificate Course in Spoken English and Web Development	8 weeks	06.09.2013	01.11.2013	30
4.	Certificate Course in Database Administration & e-Commerce	8 weeks	06.09.2013	01.11.2013	30
5.	Diploma in Advanced Networking	12 weeks	08.11.2013	31.01.2014	30
6.	Diploma in Communication English, IT & Networking Skills	12 weeks	08.11.2013	31.01.2014	30
7.	Certificate Course in Spoken English and MS-Office Skills	8 weeks	04.02.2014	01.04.2014	30

8.	Proficiency in Spoken English	8 weeks	04.02.2014	01.04.2014	30
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Eligibility Criteria

Sl. No. 1, 2, 6,7,8 : Should be able to read and write in English language, basic knowledge of computers will be added advantage. Minimum 2-3 years of working experience.

Sl. No. 3,4,5, &6 : Working knowledge of Microsoft® Windows as Operating System. 2/3 years of work experience.

11. UTL Technologies Ltd.

19/6, Ashokapuram School Road, Industrial Suburb, Yeshwanthpur, Bangalore- 560 022 Land Mark – Near ISCKON Temple Telephone Numbers: + 91 80 23472171/ 23472172 Fax Numbers: + 91 80 23572795 Email: itec@utltraining.com Website: www.utltraining.com	Head of the Institute Mr. J Srinivasa Raju Divisional Head Tel. No. : + 91 80 23472171/23472172 Fax: No. : + 91 80 23572795 Email: srinivasaraju@utltraining.com Mobile No. : + 91 9980866166
	I TEC Coordinator: Mr. Raja Shekar. N Tel. No. : + 91 80 23472171/23472172 Fax: No. : + 91 80 23572795 Email : rshekar@utltraining.com Mobile No. : + 91 9739002631 + 91 8050603976
24 hours Emergency / After Office/Holidays Contact Nos. Mr. J Srinivasa Raju Tel. No. : + 91 80 23472171/ 23472172 Mobile No. : + 91 9980866166	

Sl No	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Certificate Course in Network security	10 weeks	15.07.2013	20.09.2013	30
2.	Certificate course in Advanced Mobile Communication Technologies	10 weeks	19.08.2013	25.10.2013	30
3.	Certificate Course in Cisco Enterprise Networking	12 weeks	16.09.2013	06.12.2013	30
4.	Certificate Course in Optical Networking	8 weeks	21.10.2013	13.12.2013	30
5.	Certificate Course in Networking (A+N+MCITP,CCNA)	12 weeks	04.11.2013	24.01.2014	30
6.	Certificate course in Advance Mobile Communication Technologies	10 weeks	16.12.2013	21.02.2014	30
7.	Certificate Course in Network security	10 weeks	06.01.2014	14.03.2014	30
8.	Certificate Course in Linux Administration	8 weeks	03.02.2014	28.03.2014	30

9.	Certificate Course in Cisco Enterprise Networking	12 weeks	03.03.2014	23.05.2014	30
10	Certificate Course in Networking (A+N+MCITP,CCNA)	12 weeks	03.03.2014	23.05.2014	30
11	Certificate Course in Wireless Networking Administration	10 weeks	17.03.2014	23.05.2014	30

Eligibility Criteria

Sl. No., 1,3, 5, 7, 8,9 & 10: Graduates/ Engineers/Diploma Holders in any discipline with prior computer Networking knowledge.

Sl.No 2, 4, 6, & 11 : Graduates/Engineers/Diploma holders in electronics/ electrical/ communications/ telecom or equivalent with prior telecom knowledge

Management Courses

12. Administrative Staff College of India

Bella Vista, Raj Bhavan Road, Hyderabad-500 082 (A.P) Telephone Number: +91 040 6653 3000 Fax Number: +91 040 6653 4356 Email: poffice@asci.org.in Website: http://www.asci.org.in	Head of the Institute Dr. Siripurapu K Rao Designation : Director General Tel. No. : +91 40 6653 4223/ 4251 Fax: No. : +91 40 23321401 Email : skrao@asci.org.in
	ITEC Course Coordinator: Dr. Hemnath Rao H Designation : Dean of Management Programmes Tel. No. : +91 40 6653 3080 Fax: No. : +91 40 2331 2199 Email : hemnath@asci.org.in Mobile No. : +91 94404 18564
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. V.V.V.S Murthy Tel. No. : +91 40 6653 3088/ 66534282 Mobile : +91 99898 29201	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Management Development Programme for enhancing Managerial Effectiveness	2 weeks	08.04.2013	19.04.2013	25
2.	General Management Programme for Senior Executives: Session-121	4 weeks	03.06.2013	28.06.2013	15
3.	Leadership Development Programme for Enhanced Public Service Delivery	2 weeks	15.07.2013	26.07.2013	15
4.	General Management Programme for Senior Executives: Session-122	4 weeks	06.01.2014	31.01.2014	15

Eligibility Criteria

Sl. No. 1 : Middle level Executives. Post Graduate/Graduates with 5 years experience
 Sl. No. 2, 3 & 4 Senior Executives holding management positions in their respective organizations in both Public and Private sector organizations.

13. Institute of Applied Manpower Research

Sector A-7, Institutional Area, Narela, Delhi 110040 Telephone Numbers: +91 11 27787211, 277872112 EPABX - +91 11 27787214-18 Fax : +91 11 27787211 Email : iamr.pgdc@gmail.com dir.iamr@nic.in, Website: http://www.iamrindia.gov.in	Head of the Institute Dr. Santosh K. Mehrotra Director General Tel. +91 11 27783468 Fax : + 91 11 27783467 Email: dir.iamr@nic.in ITEC Course Coordinators: Mrs. Renu Lal, Deputy Director Coordinator -Education & Training Unit & Coordinator Master's Degree in HRP&D Tel : +91 11 27787212 Fax : +91 11 27783467, 27787211 E-MAIL : renu-pc@nic.in Mobile : 9891689000 Mrs. Gayatri Pandey, Deputy Director Coordinator Post Graduate Diploma in HRP&D Tel : +91 11 27787212 Fax : +91 11 27783467, 27787211 Email : gpandey1304@gmail.com Mobile : +91 9968375368 Mr. A.K.Mathur, Deputy Director Coordinator International Training Programme (4 weeks /8 weeks) Tel : +91 11 27787212 Fax : +91 11 27783467, 27787211 E-MAIL : akmathur_iamr@rediffmail.com Mobile : +91 9717830379 Dr. Rashmi Agrawal Director and Coordinator Diploma Course in Monitoring & Evaluation, Tele : +91 11 27787080 Mobile : 9818293990 Fax : +91 11 27783467 E-mail : rashmi_agrawal56@rediffmail.com
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24 hrs Emergency /After Office/Holidays Contact Nos.	
Mrs. Renu Lal, Deputy Director Coordinator -Education & Training Unit & Coordinator Master's Degree in HRP&D Tel : +91 11 27787212 Fax : +91 11 7783467, 27787211 E-MAIL : renu-pc@nic.in Mobile : 9891689000	Mrs. Gayatri Pandey Deputy Director & Coordinator-Post Graduate Diploma in HRP & D Tele : +91 11 27787212 Fax : +91 11 27783467, 27787211 E-mail : gpandey1304@gmail.com Mobile : +91 9968375368
Mr. A.K.Mathur, Deputy Director & Coordinator International Training Programme (4 weeks /8 weeks) Tel : +91 11 27787212 Fax : +91 11 27783467, 27787211 E-MAIL : akmathur_iamr@rediffmail.com Mobile : +91 9717830379	Mr. D. Indra Kumar, Assistant Director & Warden (Hostel) Tele : +91 11 27787214-17 Fax : +91 11 27783467 E-mail : dindrakumar@gmail.com Mobile : +91 9818631523

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	International Training Programme in Human Resource Planning and Development	8 weeks	04.07.2013	29.08.2013	30
2.	International Training Programme in Manpower Research	8 weeks	05.09.2013	31.10.2013	30
3.	Diploma in Monitoring and Evaluation	12 weeks	07.11.2013	30.01.2014	25
4.	International Training Programme on Global Human Resource Management	6 weeks	11.11.2013	23.12.2013	30
5.	International Training Programme in Manpower Information System	8 weeks	06.01.2014	03.03.2014	30
6.	Master's Degree in Human Resource Planning and Development	52 weeks	01.02.2014	31.01.2015	25
7.	Post Graduate Diploma course in Human Resource Planning & Development	24 weeks	03.03.2014	25.08.2014	40
8.	International Training	4 weeks	10.03.2014	07.04.2014	30

	Programme on Human Capabilities				
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Eligibility Criteria

Sl. No. 1-6 : Bachelor's degree or its equivalent with at least 50% marks and minimum of 5 years work experience, knowledge of English is essential.

14. International Management Institute

B-10, 30 & 31, Qutab Institutional Area, Tara Crescents, New Delhi-110016 Telephone Numbers: + 91 11 471941001 (30 lines), + 91 11 47194200 (30 lines) Fax Number: + 91 11 46012729 Email: imiinfo@imi.edu Website: www.imi.edu	Head of the Institute Dr. Pritam Singh Director General Tel. No. : +91 11 2696 8351, 2652 9241 Fax: No. : +91 11 46012729 Email : pritam@imi.edu Course Coordinator: Prof. P.C Mehra Professor & Chairperson Tel. No. : +91 11 47194124 (D), 47194100/200 Ext 124 Fax: No. : +91 11 46012729 Email : pc_mehra@imi.edu
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. C.N. Narayana/ Mr. Vishnu Prasad Tel. No. : +91 11 26529240, 47194103, 47194114 Mobile No. : +91 8800470777/ 9810947613	

Sl. No	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Executive Post Graduate Diploma in Management	52 weeks	21.06.2013	20.06.2014	15
2.	Certificate course in Corporate Governance and Excellence in Management of Public Enterprises	4 weeks	12.08.2013	07.09.2013	30
3.	Certificate course in Strategic Management for Emerging Markets	4 weeks	16.09.2013	12.10.2013	30
4.	Certificate course in Leadership and Managerial Effectiveness	2 weeks	06.01.2014	18.01.2014	30
5.	Certificate course in General Management	6 weeks	27.01.2014	08.03.2014	30
6.	Certificate Course in Operation Management	11 weeks	24.03.2014	07.06.2014	30

Eligibility Criteria

Sl. No. 1. Graduation in any discipline as a regular student and not through correspondence courses. Proficiency in English and high-school level Mathematics with working knowledge of computers is essential with 5 years or more full time work experience at a senior decision-making level.

Sl. No. 2, 3, 4 & 5 : Bachelor Degree with 5 years of work experience

Sl. No. 6. Bachelor Degree preferably in Science or Engineering with post degree 3 years full time experience in projects/operations/planning or administration.

15. IIM-A (Indian Institute of Management- Ahmedabad)

Indian Institute of Management Ahmedabad, Vastrapur, Ahmadabad 380 015, India Tel. No. +91 79 6632 4449, 6632 4451 Fax No. +91 79 6632 4447 E-mail : pgpxquery@iimahd.ernet.in Website : www.iimahd.ernet.in/programmes/pgpx	Head of the Institute Prof. Samir K Barua Director Head of Programme Prof. Satish Deodhar Chairperson PGPX Tel No. +91 79 6632 4448 Fax: No.: + 91 79 6632 4447 Email : pgpxquery@iimahd.ernet.in ITEC Course Coordinator: Mr. Sajan Joseph, Manager PGPX Tel. No. : + 91 79 6632 4449, Fax: No. : + 91 79 6632 4447 E-mail : pgpxquery@iimahd.ernet.in
24 hrs. Emergency/ After Office/Holidays Contact Nos. Mr. Sajan Joseph Mobile : +91 9825096229	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	1 yr Post Graduate Programme in Management for Executives (PGPX)	47 weeks	08.04.2013	07.03.2014	33

Eligibility Criteria

A valid GMAT score (taken between April 2009 to 10 August 2012). Graduation in any discipline; minimum age of 27 years as on 31st March 2013; must qualify IIMA selection process.

SME/Rural Development Courses

16. Entrepreneurship Development Institute of India

Via Ahmedabad Airport & Indira Bridge, PO Bhat- 382 428 Distt. Gandhinagar (Gujarat) Telephone Numbers: +91 79 23969151, 23969158, 23969161, 23969163 Fax Number: +91 79 2396 9164 Email: info@ediindia.org Website: www.ediindia.org	Head of the Institute Dr. Dinesh Awasthi Tel. No. : +91 79 2396 9157 Fax: No. : +91 79 2396 9160 Email : dinesh@ediindia.org ITEC Course Coordinator: Ms. Lalitha Krishnan Tel. No. : +91 79 2396 9158/161/163 Fax: No. : +91 79 23969160/ 2396 9164 Email : lalitha@ediindia.org Mobile No. : +91 9974694496
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. K. K. Soni, Chief Administrative Officer (Adm, Per & Estate) In-charge Tel. No. : +91 79 2396 9151, 2396 9158, 2396 9161, 2396 9163 Mobile No. : +91 99250 16850 Res : +91 79 26753818	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Governance & Management of Non-Profit Organizations (NPOs/NGOs)	6 weeks	15.07.2013	23.08.2013	40
2.	Finance for Non Finance Executives	6 weeks	15.07.2013	23.08.2013	40
3.	Business Research Methods and Data Analysis	8 weeks	02.09.2013	25.10.2013	40
4.	Social Entrepreneurship	6 weeks	02.09.2013	11.10.2013	40
5.	SME Banking and Financial Services	6 weeks	02.09.2013	11.10.2013	40
6.	Entrepreneurship & Small Business Promotion	6 weeks	11.11.2013	20.12.2013	40
7.	Entrepreneurial Management	6 weeks	11.11.2013	20.12.2013	40
8.	Cluster Development Executives (CDEs) Programme	6 weeks	11.11.2013	20.12.2013	40
9.	Promoting Innovation	6 weeks	06.01.2014	14.02.2014	40

	and Entrepreneurship through Incubation				
10.	Informal Sector Enterprise, Entrepreneurship & Local Economic Development	8 weeks	06.01.2014	27.02.2014	40
11.	Capital Markets & Investment Banking	6 weeks	03.03.2014	11.04.2014	40
12.	Industrial & Infrastructure Project Preparation & Appraisal	6 weeks	03.03.2014	11.04.2014	40
13.	Business Counselling and Consultancy Services for Growth & Expansion of SMEs in developing countries	6 weeks	03.03.2014	11.04.2014	40

Eligibility Criteria

Sl. No. 1&2 & 4-13: Graduate with basic knowledge of English and minimum of 3 years experience in relevant fields.

Sl. No. 3 : Diploma/Degree in any discipline with basic knowledge of English with minimum of 3 years experience.

17. National Institute of Entrepreneurship and Small Business Development

A-23, Sector-62, (Institutional Area), Noida-201 301, U.P. Telephone Numbers : +91 120 4017001, 4017003, 4017005 Fax Number: + 91 120 2403057/62 Email : rrsingh004@gmail.com rrsingh@niesbud.gov.in Website : http://www.niesbud.org/niesbud.nic.in	Head of the Institute Mr. Arun Kumar Jha Director General Tel. No. : +91 120 4017001, 4017009 Fax No. : +91 120 2403057/62 E- Mail : dg@niesbud.gov.in ITEC Course Coordinator: Dr. Rishi Raj Singh Director Training UEPA & Training Officer Tel. No. : +91 120 4017743 Fax No. : +91 120 2403062 E- Mail : rrsingh004@gmail.com rrsingh@neisbud.gov.in Mobile No. : +91 9818658897
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. Mukesh Kumar Gupta, Administrative Officer Mobile : +91 9810569166 Mr. Sunil Taneja, Programme Coordinator Mobile No. : +91 9871675533	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	International Marketing & Global Competitiveness (IMGC)	6 weeks	24.06.2013	02.08.2013	35
2.	Cluster Development-Emerging Strategy for MS&ME/Entrepreneurship(CDES-MSME)	6 weeks	24.06.2013	02.08.2013	35
3.	Export Management(EM)	5 weeks	01.07.2013	02.08.2013	35
4.	Human Resource Development and Entrepreneurship Education Training (HRD-EE)	8 weeks	05.08.2013	27.09.2013	35
5.	Business Advisors' Training(BAT)	8 weeks	05.08.2013	27.09.2013	35
6.	Small Business Planning and Promotion(SBPP)	8 weeks	01.10.2013	22.11.2013	35

7.	Trainers Training on Self Help Group Formation, Growth & Sustenance (TT-SHGFGS)	8 weeks	01.10.2013	22.11.2013	35
8.	Trainers Training on Entrepreneurship and Promotion of Income Generation Activities (TT-EPIGA)	8 weeks	02.12.2013	24.01.2014	35
9.	Women and Enterprise Development(WED)-A Trainers/Promoters Programme	8 weeks	02.12.2013	24.01.2014	35
10	Innovative Leadership for Organization Growth and Excellence (ILOGE)	8 weeks	29.01.2014	22.03.2014	35
11.	Entrepreneurship for Small Business Trainers/Promoters (ESB-TP)	8 weeks	29.01.2014	22.03.2014	35

Eligibility Criteria

Sl. No. 1-11 : 'A' Level or Equivalent; Adequate knowledge of English is necessary for effective participation.

18. National Institute for Micro Small & Medium Enterprises

Yousufguda, Hyderabad- 500 045 Telephone Numbers: +91 40 23633499,23608544, 23608546, 23608317 Fax No.: +91 40 23608547, 23608956 Email: registrar@nimsme.org Website: www.nimsme.org	Head of the Institute Prof. M. Chandrasekhar Reddy Director General Tel. No. : +91 40 23608577 Fax No. : +91 40 23608547 Email : dg@nimsme.org
	ITEC Course Coordinator: Dr. N. Srilakshmi Registrar Tel. No. :+91 40 23633258 Fax No : + 91-40-23608956 E- Mail : registrar@nimsme.org Mobile No. : +91 9391010682
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. N Murali Kishore, Assistant Registrar Tel. No. : +91 40 23608544 – 46 Ext 260 & 217 Email : kishore_sendoc@nimsme.org Mobile : +91 9391032238	

Sl. No	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Communication Skills in English and Promotion of Micro, Small and Medium Enterprises (EPMSMEs)	12 weeks	05.08.2013	25.10.2013	30
2.	Communication Skills in English and ICT for Business Promotion of SMEs [EIBPSMEs]	12 weeks	05.08.2013	25.10.2013	30
3.	Communication Skills in English and Tourism and Hospitality Management(ETHM)	12 weeks	05.08.2013	25.10.2013	30
4.	Capacity Building for providing Alternative Livelihood Opportunities for Poor (CBALO)	8 weeks	02.09.2013	25.10.2013	30
5.	Promotion of Entrepreneurship through	8 weeks	02.09.2013	25.10.2013	30

	Transfer of Technology(PETT)				
6.	Management Consultancy Services for SMEs [MCSS]	8 weeks	02.09.2013	25.10.2013	30
7.	Enterprise Development through Micro Finance [EDMF]	8 weeks	02.09.2013	25.10.2013	30
8.	Empowerment of Women through Enterprises [EWE]	8 weeks	11.11.2013	03.01.2014	30
9.	Innovative Strategies for SME Development [ISSD]	8 weeks	11.11.2013	03.01.2014	30
10.	Training Methods and Skills for Managers [TMSM]	8 weeks	11.11.2013	03.01.2014	30
11.	SMEs Financing: Approaches and Strategies [SMEFAS]	8 weeks	11.11.2013	03.01.2014	30
12.	Global Trade & Business Imperative for SMEs(GT&BIS)	8 weeks	11.11.2013	03.01.2014	30
12.	Total Quality Management & ISO 9001: 2000/14001: 2004/BS 7799 & Six Sigma [TQM]	8 weeks	11.11.2013	03.01.2014	30
13.	Intellectual Property Rights and Implications for SMEs [IPRIS]	8 weeks	20 .01.2014	14.03.2014	30
14.	Planning and Promotion of Agro and Food Enterprises [PAFE]	8 weeks	20 .01.2014	14.03.2014	30
15.	Promotion of Micro Enterprises [POME]	8 weeks	20.01.2014	14.03.2014	30
16.	Training of Trainers' in Entrepreneurship and Skill Development [ToTE-ESD]	8 weeks	20.01.2014	14.03.2014	30
17.	Intellectual Property Rights (IPRs) and Implications for SMEs (IPRIS)	8 weeks	20.01.2014	14.03.2014	30
18.	Tourism and hospitality management(THM)	8 weeks	20.01.2014	14.03.2014	30
19.	Inclusive Growth of SME through Cluster Strategy (IGCS)	8 weeks	20.01.2014	14.03.2014	30

Eligibility Criteria

Sl. No. 1-19 : Graduation with 3 years work experience Or Diploma with 5 years experience Or Certificate with 7 years work experience

19. National Institute of Rural Development

Rajendranagar , Hyderabad 500 030, Andhra Pradesh Telephone Numbers: +91 40 2400 8426, 2400 8464 Fax Numbers: +91 40 2401 6500, 2400 8464 Email: dg@nird.gov.in	Head of the Institute Dr. M V Rao, IAS Director General Tel No.: +91 40 2400 8426 Fax No.: +91 40 2401 6500 E-mail : dg@nird.gov.in
	ITEC Course Coordinator: Dr Dayanand Bidari, Prof. & Head (Research & Training Division) NIRD Tel No. +91 40 24008551 Fax No.+91 40 24008551 E-mail: dayand.bidari@gmail.com nirdtraining@gmail.com Mobile No.+91 9908524300
24 hrs Emergency / After Office/Holidays Contact Nos. 1. Mr.Dharmendra, Asst. Registrar ® Tel. No. +91 – 40-24008405 Mobile : +91 9848011004 Email: regoffice@nird.gov.in 2. Mr. K C. Behara, Public Relation Officer : Mobile +91 9848521043	

Sl. No	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Training Methodologies for Rural Development professionals	4 weeks	03.07.2013	30.07.2013	25
2.	Management of Rural Infrastructure Projects : Drinking Water and Sanitation	4 weeks	03.07.2013	30.07.2013	25
3.	Management of Rural Infrastructure Projects : Rural Housing	4 weeks	29.07.2013	25.08.2013	25
4.	Community Based Disaster Management; Preparedness and Coping Strategies	4 weeks	26.08.2013	22.09.2013	25
5.	Rural Credit for Poverty Reduction	4 weeks	02.09.2013	29.09.2013	25
6.	Natural Resource Management for	4 weeks	23.09.2013	20.10.2013	25

	Sustainable Rural Livelihoods				
7.	Planning and Management of Rural Development Programmes	4 weeks	30.09.2013	27.10.2013	25
8.	Good Governance and Management of Rural Development Programmes	4 weeks	21.10.2013	17.11.2013	25
9.	Empowerment of Women for Rural Development	4weeks	28.10.2013	24.11.2013	25
10.	Geo-informatics Applications for Rural Development for sharing innovative and best practices	6 weeks	06.11.2013	17.12.2013	25
11.	Human Resource Development for Development Professionals	4 weeks	25.11.2013	22.12.2013	25
12.	Sustainable Agricultural Strategies for Rural Development	4 weeks	06.01.2014	02.02.2014	25
13.	IT Applications for Rural Development	4 weeks	17.01.2014	13.02.2014	25
14.	Participatory Rural Development	4 weeks	03.02.2014	02.03.2014	25
15.	Geo-informatics Applications for Rural Development	6 weeks	10.02.2014	23.03.2014	25

Eligibility Criteria

Sl. No. 1 : Middle level or Senior level Government Officers from Ministry of Agriculture, Forestry, Water Resources, Disaster Authority, Health,, Animal Husbandry, etc.

Sl. No. 2. Middle and Senior level officials of Departments of Rural Drinking, Water and Sanitation; Public Health Engineering; Rural Development; Health and Family Welfare, Academics, University, Senior Executives of Corporate Sector; NGOs dealing with drinking water and sanitation.

Sl. No 3. Graduate in Civil Engineering/Rural Development /Rural Infrastructure with relevant experience in rural housing and rural development. Senior and Middle level officials from Rural Development, Rural Housing, Rural Building Centres,etc.

Sl. No. 4.Middle and Senior level officials in the departments of Social Safety, Relief & Rehabilitation, Rural Development, Ministry of Emergency, Women & Children, Ministry of Home Affairs, Disaster Relief etc.

Sl. No. 5 : Graduation in Social Sciences with 2 years experience; Preferably working Credit institutions, Banks or Community Development Organizations looking after livelihoods.

Sl. No. 6. Senior and middle level policy makers, administrators, entrepreneurs, bankers, academics, scientists and executives of corporate sector as well as voluntary sector representatives having interest in rural development sector.

Sl. No. 7. Graduation in any discipline with 2 years experience; Ministry/Department of Rural Development, Environment, Women and Child Development, Poverty Alleviation, Planning, Forestry, Social Justice, Industries, Community Development, Local Government, Wage Employment, Geography and Education.

Sl. No. 8 Graduate or equivalent with 2 years experience; Middle level officers employed in rural development, Governance, Planning, Finance, Development, policy makers-from Local bodies, provinces etc.

Sl. No. 9: Graduates with 2 years experience ; Middle level functionaries – Women Development/empowerment, Education, Health, Rural/Community Development Agriculture and allied Department, Local Government, Faculty of Rural Development, Social work and allied discipline and Sr. Executive of reputed NGOs working in these areas etc.

Sl. No. 10 & 15: Middle and senior level development functionaries directly concerned with planning and implementation of Projects and Programmes for rural development; Knowledge of English is essential.

Sl. No. 11 : Senior and middle level Development personnel from Ministries of Rural Development, Agriculture, Social Welfare, Industries, Education and Human Resource Development, Local Self Governing and Senior Personnel from Training and Research Organizations engaged in Rural Development activities.

Sl. No. 12 : Middle and Senior level officials in the Ministry of Agriculture, Horticulture, Agri-Engineering, Rural Development, Marketing, Local Self Governments, Department of Planning, Social Security etc.

Sl. No. 13. : Specially designed for the Non-Technical Managers, Administrators, Developmental Personnel from the Ministry of Rural Development, Agriculture, Social Welfare, Human Resource Development, Financial Institutions, Irrigation,

Forest, Housing, Poverty Eradication, Local Government, Research and Training Organisations, etc., so as to develop their skills and knowledge on Information Systems. The programme will also be of immense use to Technical Persons, Systems Analysts, Computer Practitioners and Others alike.

Sl. No. 14. Post Graduation in Social sciences and agricultural studies with at least 8 years experience in development sector and relevant for all development departments dealing with rural development, employment, health, education, sanitation etc.

Specialized Courses

20. Bureau of Parliamentary Studies and Training

Parliament Library Building, Pandit Pant Marg, New Delhi-110001 Telephone Numbers: +91 11 23034563, 23035017 Fax Numbers: +91 11 23015293 Email: bpst@sansad.nic.in Website: www.bpst@nic.in	Head of the Institute: Mr. T.K. Viswanathan Secretary-General, Lok Sabha Tel. No. : +91 11 23017465, 23034255 Fax: No. : +91 11 23017465 Email : vnathan@sansad.nic.in ITEC Course Coordinator: Mr. R. L. Shali, Director Tel. No.: +91 11 23034656 Fax: No. +91 11 23015293 Email : shalirl@sansad.nic.in Mobile No.:+ 91 9810856339
24 hrs Emergency / After Office/Holidays Contact Nos. Dr. Seema Kaul Singh, Joint Director Tel. No. :+91 11 23035593 Mobile : +91 9818152789	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1	Parliamentary Internship Programme (PIP)	4 weeks	07.11.2013	06.12.2013	40
2	International Training Programme in Legislative Drafting (LD)	4 weeks	13.02.2014	14.03.2014	40

Eligibility Criteria:

Sl. No. 1: Senior Parliamentary official with good knowledge of written and spoken English;

Sl. No. 2 : Senior Parliamentary/Government official with good knowledge of written and spoken English; should be a Law Graduate.

21. Human Settlement Management Institute

HUDCO House, Lodhi Road, New Delhi - 110 003 Telephone Numbers: +91 11 24308600, 24308601 Fax Number: +91 11 2436 5292, 2436 6426 E-mail : ank.ankrishnamurty@gmail.com Website: www.hudco.org	Head of the Institute: Mr. A.N Krishnamurty Executive Director (Training) Tel No.: +91 11 24308610 Fax No.: +91 11 24365292 Email : ank.ankrishnamurty@gmail.com Mobile : +91 9910531010 ITEC Course Coordinator: Mr. Surendra Kumar Fellow, Centre for Project Development and Management, HSMI, HUDCO Tel No.: +91 11 24308606 Fax No.: +91 11 2436 5292 Email: cpdhsmi@gmail.com Mobile : +91 9871465959
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. Surender Kumar, Fellow, HSMI, Mobile No: +91 9871465959 Mr. Shobha Kumar, Associate fellow, HSMI, Mobile No: +91 9868449960	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Planning for equitable and prosperous cities	6 weeks	20 .01.2014	28.02.2014	25

Eligibility Criteria:

Engineers, Architects, Town Planners, Landscape Architects, Urban Designers, Community Development Professionals, Health Workers, Sociologist , legal experts with 5 years experience; professionals working with National Government, Provincial Government, Local Government and Community.

22. Indian Institute of Mass Communication

Aruna Asaf Ali Marg, New Delhi - 110067 Telephone Numbers : +91 11 2674 1268, 2674 2920, 2674 2940, 2674 2960 Mobile : +91 9999882948 Fax Number : +91 - 11 - 2674 1268 Email: jaideepbhatnagar@hotmail.com Website: www.iimc.gov.in	Head of the Institute: Mr. Sunit Tandon Director General Tel No.: +91 11 2674 2492 (Off) Fax No.: +91 11 26741532 Email : sunit.tandon@gmail.com ITEC Course Coordinator: Dr. Sunetra Sen Narayan Course Director Tel No.: +91 11 2671 1130-office Fax No. : +91 11 2674 2472-office Email : sunetran@gmail.com Mobile : +91 9818613631
24 hrs Emergency / After Office/Holidays Contact Nos. Dr. Anand Pradhan Tel. No. : +91 11 2674 2482 Mobile No. : +91 9818305418	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Diploma Course in Development Journalism for Non-aligned and other Developing Countries	17 weeks	01.08.2013	30.11.2013	25
2.	Diploma Course in Development Journalism for Non-aligned and other Developing Countries	17 weeks	02.01.2014	30.04.2014	25

Eligibility Criteria:

Sl No. 1 & 2 : Graduation in any discipline with minimum of five years experience in media with ability to comprehend, converse and write in English; Mid-career working journalists/Government employees and media academics.

23. International Statistical Education Centre

203 B T Road, Kolkata 700108 Telephone Numbers: +91 33 2575 2520/ 2521/2522 Fax Number: +91 33 2578 1834 Email: isec@isical.ac.in Website: http://www.isical.ac.in/~isecweb	Head of the Institute: Dr. Prasanta Pathak Member Secretary Board of Directors TeleFax No. : +91 33 2578 1834 Tel. No. +91 33 2575-2520/21/22 E- Mail : isec@isical.ac.in, prasanta.pathak@gmail.com Mobile No.: + 91 9433138268 ITEC Course Coordinator: Mr. Subrata Ghosh Tel. No.: +91 33 25752521/22/20 Fax No. : +91 33 2578 1834 E- Mail : isec@isical.ac.in Mobile No. : +91 9830260025
24 hrs Emergency / After Office/Holidays Contact Nos. Prof. Premananda Bharati, Warden, ISEC Hostel Tel. No.: +91 33 2575 3210 Mobile No. : +91 9830261859 Mr. Subrata Ghosh, Programme Coordinator, ISEC Tele : +91 2575 2522 Mobile : +91 9830260025	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	ISEC Regular Course – 67 th Term	43 weeks	01.08.2013	31.05.2014	42

Eligibility Criteria :

Graduate with the ability to comprehend class room instructions in English; must have the knowledge of Mathematics up to GCE (O-Level); Government officials working in Statistics, Finance, Foreign Trade, Banking, etc.

24. National Crime Records Bureau

East Block-7, Sector-1, R.K.Puram, New Delhi-110 066. Telephone Number: + 91 11 26101767 Fax Number: +91 11 26180347 Email : ncrbtrg@gmail.com training@ncrb.nic.in Website : http://ncrb.gov.in	Head of the Institute: Mr. Shafi Alam, IPS Director General, NCRB Tel. No. : +91 11 2610 4648 Fax No. : +91 11 2618 6576 E- Mail : director@ncrb.nic.in ITEC Course Coordinator: Dr. Pawan Kumar Joint Assistant Director (Trg) Tel. No.: +91 11 2610 1767 Fax No.: +91 11 2618 0347 E- Mail : training@ncrb.nic.in Mobile No. : +91 8800897906
24 hrs Emergency / After Office/Holidays Contact Nos. Dr. Pawan Kumar, JAD (Trg) Tel. No. : +91 11 2610 1767 Mobile : +91 8800897906/ +91 9313498559 (Mr. Unnikrishnan)	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Advanced Programme in Computer Networking and Security	6 weeks	08.07.2013	16.08.2013	28
2.	Advanced Fingerprint Science	6 weeks	08.07.2013	16.08.2013	28
3.	IT in Law Enforcement	6 weeks	07.10.2013	15.11.2013	28
4.	Advance Finger Print Science	6 weeks	07.10.2013	15.11.2013	28
5.	Advance Course on IT in Law Enforcement	12 weeks	06.01.2014	28.03.2014	28
6.	Advanced Fingerprint Science & IT	12 weeks	06.01.2014	28.03.2014	28

Eligibility Criteria

Sl. No. 1, 3, 5: Middle level Law Enforcement Officers with at least 8 to 10 years of service; Graduate with knowledge of computer programming; should be able to speak, read and write English;

Sl. No. 2, 4 & 6 :Middle level Law Enforcement Officers with at least 8 to 10 years of service; Graduate with ability to speak, read and write English; should be a Fingerprint Expert.

25. National Institute of Training for Standardization (Bureau of Indian Standards)

A-20,21 Institutional Area Sector 62, Noida, 201307, U.P. Tel: +91 120 240 2201-04, +91 120 4670219-222, 226, 232 Fax : +91 120 240 2202- 03 Email: nits@bis.org.in Website: www.bis.org.in	Head of the Institute Mr. A. K. Goyal Scientist F and H, NITS Tel. No.:+91 120 4670 232 Fax: No.:+91 120 2402202, 03 Email : nits@bis.org.in, hnits@bis.org.in Mobile : +91 9818151463 ITEC Course Coordinator Mr. P.K. Sharma Scientist E, Tel. No. : +91 120 4670219 Fax: No.: +91 120 2402202,03 Email : pramod1957@gmail.com Mobile: +91 8860865808
24 hrs Emergency / After Office/Holidays Contact Nos. Dr. A.K Goyal and Mr. P.K. Sharma Mobile: +91 9818151463 and +91 8860865808	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1	International Training Programme on Management Systems (ISO 9001, ISO 14001, ISO 22000, ISO 27000, ISO 17025, OHSAS 18001 etc.)	4 weeks	02.09.2013	27.09.2013	35
2.	International Training Programme on Standardization and Quality Assurance	8 weeks	07.10.2013	29.11.2013	35
3.	International Training Programme on Laboratory Quality Management Systems	3 weeks	03.02.2014	21.02.2014	35

Eligibility Criteria :

Sl. No.s 1 & 3 : Post-Graduates in any discipline or Graduates in Engineering or Technology
Sl. No. 2 : Post-Graduates in any discipline or Graduates in Engineering or Technology with laboratory experience.

26. National Institute of Technical Teachers Training and Research

Taramani, Chennai – 600 113 Telephone Number: + 91 44 2254 5405 Fax Number: +91 44 2254 1126 Email : director@nitttrc.ac.in, dir@nitttrc.ac.in Website :http://www.Nitttrc.ac.in	Head of the Institute: Dr. S. Mohan Director Tel. No. : + 91 44 2254 2334 Fax No. : + 91 44 2254 1126 E- Mail : director@nitttrc.ac.in ITEC Course Coordinator: Dr. T. Jagathrakshakan Associate Professor and Head i/c,(CIA) Tel. No. :+91 44 2254 5447 Fax: No. :+91 44 2254 1126 Email :jagath.rkn@gmail.com Mobile No. :+91 9790895361
24 hrs Emergency / After Office/Holidays Contact Nos. Dr. T.Jagathrakshakan, Associate Professor & Head i/c, Centre for International Affairs Tel. No. :+91 44 2254 5447/ 22545406 Mobile No. :+91 9790895361	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Advanced Certificate Course on Curriculum Design and Instructional Materials Development	8 weeks	31.07.2013	24.09.2013	20
2.	Advanced Certificate on Developing Technical Education to meet the Global Needs	8 weeks	02.10.2013	26.11.2013	20
3.	Advanced Certificate Course on Sustainable Development and Environmental Management	8 weeks	02.10.2013	26.11.2013	20
4.	Advanced Certificate Course on Modern Library Practices Management	8 weeks	04.12.2013	28.01.2014	20
5.	Certificate Course on Women Empowerment	8 weeks	04.12.2013	28.01.2014	20

	through Technical and Vocation Education				
6.	Advance Certificate Course on Water Quality Analysis: Laboratory Practices	8 weeks	04.02.2014	31.03.2014	20
7.	Advance Certificate course on Information and Communication Technology in Education and Training	8 weeks	04.02.2014	31.03.2014	20

Eligibility Criteria

Sl. Nos. : 1, 3,5 & 6: Degree or diploma in engineering / technology or in any vocational field.

Sl No. 2 : Degree in Education/Science/Engineering/Management or Technology.

Sl No. 4: Teachers / practicing librarians and / or curriculum developers in Library and Information Science have a Diploma / Degree in Library and Information Science or equivalent.

Sl. No. 7 : Information Technology (IT) Teachers/IT Professionals/programmers and ICT Trainers.

27.National University of Educational Planning and Administration

17-B, Sri Aurobindo Marg New Delhi-110016 Telephone Numbers: EPBX : +91 11 26544800, Ext. 871 & 839 Fax Numbers: +91 11 2685 3041, 2686 5180 Email: idepa@nuepa.org Website: http://www.nuepa.org	Head of the Institute: Prof. R. Govinda Vice-Chancellor Tel. No. : +91 11 2651 5472, 2685 3038 Fax No. : +91 11 2685 3041, 2686 5180 E- Mail : vc@nuepa.org, rgovinda@nuepa.org ITEC Course Coordinator: Prof. Najma Akhtar Tel. No.: EPBX: +91 11 26544800, 26544839 Fax No : +91 11 2685 3041, 2686 5180 E- Mail : najmaakhtar@nuepa.org, najmaakhtar@gmail.com Mobile No. : +91 9899675104
24 hrs Emergency / After Office/Holidays Contact Nos. Dr. Mona Sedwal Programme Coordinator EPBX: +91 11 26544871 Mobile : + 91 9811912566 Email : monasedwal@nuepa.org, monased@gmail.com	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	International Diploma in Educational Planning and Administration (IDEPA-XXX)	12 weeks in India (Total Course: 6 months) 01.02.2014 to 30.04.2014 (Phase II from 01.05.2014 to 31.07.2014 in home country)	01.02.2014	30.04.2013	45

Eligibility Criteria

Education officers working at the national, provincial, district or institutional level, heads of educational institutions (school, college), regional and district education departments, functionaries working in the university system teacher-training colleges are eligible for this programme.

28. Rafi Ahmed Kidwai National Postal Academy (formerly Postal Staff College)

Kamla Nehru Nagar, Raispur Road, Ghaziabad-201002 Telephone Number: + 91 120 2789060 Fax Number: + 91 120 2789503 Email: dpsec_ghaziabad@indiapost.gov.in Website: www.indiapost.gov.in	Head of the Institute: Mrs. Anjali Devasher Director Tel. No. : +91 120 278 9060 Fax: No.: +91 120 278 9503 Email : dpsec_ghaziabad@indiapost.gov.in ITEC Course Coordinator: Mr. V. Rajarajan Additional Director Tel. No.:+91 120 278 9061 Fax: No:+91 120 278 9679 Email: additionaldirectorpsci@gmail.com
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. K.L. Pillai, Asstt. Director Tel. No. : +91 120 2789508 Mobile No. : + 91 8800821339	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	International Project Arrow Appreciation Programme for Quality Management	2 weeks	16.09.2013	27.09.2013	30
2.	International Programme on Mail Accounting	2 weeks	21.10.2013	01.11.2013	30
3.	Leadership Development Programme for Postmasters and Managers	2 weeks	02.12.2013	13.12.2013	30
4.	International Executive Development Programme	2 weeks	17.02.2014	28.02.2014	30

Eligibility Criteria

Sl. No.1-4 : Graduates with minimum of 7 years service as Post Masters of a medium or large Post Office/Manager in charge of a Region/ Manager working in Administrative Office.

29. Research and Information System for Developing Countries

Core IVB, 4th Floor, India Habitat Centre, Lodhi Road, New Delhi - 110003 Telephone Numbers: +91 11 2468 2177-80 Fax Number: +91-11-2468 2173/74 Email: dgoffice@ris.org.in Website: http://www.ris.org.in	Head of the Institute: Dr Biswajit Dhar Director General Tel. No. : +91 11 24682176 Fax: No. : +91 11 24682175 Email : biswajit@ris.org.in ITEC Course Coordinator: Dr Ram Upendra Das Senior Fellow Tel. No. : + 91 11 24602065 Fax: No. : + 91 11 24602065 Email: upendra@ris.org.in
24 hrs Emergency /After Office/Holidays Contact Nos.: Director (F&A) Tel. No.: 24682177-80 Ext. 147 Mobile No. : +91 9871130385	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	International Economic Issues & Development Policy [IEIDP]	4 weeks	10.02.2014	07.03.2014	30

Eligibility Criteria

Sl. No. 1 : Government officials, diplomats, academicians and journalists; Masters degree with two years experience in working relating to international economic issues.

30.V.V. Giri National Labour Institute

Sector-24, NOIDA, Distt. Gautam Budh Nagar Uttar Pradesh, PIN : 201301 Telephone Numbers :+91 120 241 1471, 2411533-34-35 Fax Numbers. : +91 120 2411474, 2411536, 2411471 Email: vvgnli@vsnl.com Website: www.vvgnli.org	Head of the Institute: Mr. V.P. Yajurvedi Director Tel.No. : +91 120 2411470 Fax No.: +91 120 2411474 Email : directorgeneralvvgnli@gmail.com ITEC Course Coordinator: Mr. J.K. Kaul Programme Officer Tel & Fax: +91 120 2411471 E.mail: jkkaulvvgnli@rediffmail.com
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. V.K. Sharma, Asstt. Administrative Officer Tel: +91 120 2411533 / Ext. 219 Mobile: +91 9213102817	

Sl. No.	Name of Course	Duration	Period		Seats (Max)
			From	To	
1	International Training Programme on Gender Issues in Labour	3 weeks	02.09.2013	20.09.2013	30
2	International Training Programme on Leadership Development	3 weeks	07.10.2013	25.10.2013	30
3	International Training Programme on Labour and Employment Relations in a Global Economy	3 weeks	11.11.2013	29.11.2013	30
4	International Training Programme on Managing Development and Social Security Measures	3 weeks	02.12.2013	20.12.2013	30

5.	International Training Programme on Skill Development and Employment Generation	3 weeks	06.01.2014	24.01.2014	30
6.	International Training Programme on Research Methods in Labour Studies	3 weeks	03.02.2014	21.02.2014	30
7.	International Training Programme on Health Protection and Security	3 weeks	03.03.2014	21.03.2014	30

Eligibility Criteria

Sl. No. 1, 2 & 7: Graduates with two years work experience in dealing with gender issues; Officials from Government Departments, Institutions, Representatives from Employee/Employers' Organization, Executives from Industrial and Service Sector/NGOs, etc.

Sl. No. 3 : Graduates with two years work experience in the field of labour and related issues; Senior and Middle Level Functionaries from Government, Employers' Associations, Trade Unions and Institutions involved with labour and social policy. Participants must also have a working knowledge of English.

Sl. No. 4 & 5 : Government Officials, Representatives of Civil Society Organisations, Officials from employers'/employees organisations, institutions and industries, service sector/NGOs etc.

Sl. No. 6: Researchers from universities/colleges/research institutions and professionals in government organizations pursuing/intending to pursue their interests in labour research and policy.

Technical Courses

31. Central Fertilizer Quality Control & Training Institute

N.H.IV, Faridabad-121001 (HARYANA) Telephone Numbers : + 91 129 241 712, 241 8282, 241 8484 Fax No.: + 91 129 2414712 Email : cfqcti@nic.in Website: : http://cfqcti.dacnet.nic.in	Head of the Institute: Mr. K. K. Dhingra Director Tel. No.: +91 129 241 4712, 241 8282 & 241 8484 Fax No. : + 91 129 2414712 Email : cfqcti@nic.in Mobile : +91 9899267363 ITEC Course Coordinator: Mr. S.B. Meena Assistant Director Tel. No.: +91 129 241 4712, 241 8282 & 241 8484 Fax No. : + 91 129 2414712 Email : cfqcti@nic.in Mobile : +91 9871085610
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. K. K. Dhingra/Mr. S.B. Meena Tel. No. : +91 129 2414712(O), +91 129 2423779 ® Mobile : +91 9899267363/+ 91 9871085610	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1	Training Programme on Fertilizer Quality Control	5 weeks	11.11.2013	13.12.2013	20

Eligibility Criteria

Post Graduate in Chemistry/Agriculture, Chemistry or Graduate in Agriculture/ Science with Chemistry; Working experience in the field of Fertilizer Quality Control- specially Enforcement or Analysis, Fertilizer Marketing & Distribution.

32. Central Institute of Rural Electrification

CIRE, Shivrampally, Near Aramghar X Road, NPA Post, Hyderabad-500 052 Telephone Numbers: + 91 40 2401 8583, 2401 5897 Fax Number: + 91 40 24015896 Email: cire.rec@gmail.com cire@recl.nic.in Website: www.recindia.nic.in	Head of the Institute: Mr. G. Shanker Additional Director Tel. No. : +91 40 2401 5901 Fax: No. : +91 40 2401 5896 Email : cire.rec@gmail.com cire@recl.nic.in
	ITEC Course Coordinator: Dr. R. Mohd. Nafi Manager Tel. No. : +91 40 2401 5897 (O) 4230 0286 Fax: No. : +91 40 2401 5896 Email : cire@recl.nic.in nafis198@yahoo.com Mobile No.: +91 9441296670
24 hrs Emergency / After Office/Holidays Contact Nos. Dr. R Mohd. Nafi, Manager Tel. No.: +91 40 24017252 (Hostel) Mobile No. : +91 9441296670	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Planning and Management of Power Transmission and Distribution System	8 weeks	19.08.2013	11.10.2013	25
2.	Financial Management and Accounting Systems for Power Companies	8 weeks	19.08.2013	11.10.2013	25
3.	Planning Appraisal and Financial Management of Power Projects	8 weeks	21.10.2013	13.12.2013	25
4.	Best Practices in Power Distribution sector	4 weeks	21.10.2013	15.11.2013	25
5.	Management of Power Utilities using IT/Automated Solutions	5 weeks	18.11.2013	20.12.2013	25
6.	Solar Power Generation-Grid enabling	4 weeks	30.12.2013	24.01.2014	25
7.	Design, Erection,	4 weeks	30.12.2013	24.01.2014	25

	Operation, Maintenance and Protection of EHV Sub-stations				
8.	Decentralized Distributed Generation and Rural Power Distribution Management	8 weeks	27.01.2014	21.03.2014	25
9.	Trends and Developments in Generation and Transmission Systems	8 weeks	27.01.2014	21.03.2014	25

Eligibility Criteria

Sl No. 1 & 5. Diploma/Degree in Electrical Engineering

Sl. No. 2. Diploma/Degree in Finance/ Accounts

Sl. No. 3. Diploma/Degree in Engineering/ Finance/ Accounting; working in Power Sector/Energy related organization

Sl. No. 4. Diploma/Degree (in Electrical Engineering or Computer Science / Information Technology) working in Power Sector / Energy related Organization/ IT/ MIS/ Automation Department of Ministries / Universities etc.

Sl. No. 6-9 : Diploma/Degree in Engineering.

33. Central Institute of Tool Design

A-1 to A-8, APIE, Balanagar Hyderabad – 500 037 Telephone Numbers: + 91 40 2377 1959, 2377 6156, 2377 4536 Fax Number : + 91 40 2377 2658 E-Mail : citdplacements@citdindia.org, hyd1_citdhyd@sancharnet.in Website : www.citdindia.org	Head of the Institute: Shri Shujayat Khan Principal Director Tel. No. : +91 40 2377 4536 (O) +91 40 2377 1853 ® Fax No. : +91 40 2377 2658 E-Mail : hyd1_citdhyd@sancharnet.in Mobile : +91 9959148618 ITEC Course Coordinator: Shri V. Udaya Bhaskara Reddy Tel.No. : + 91 40 2377 6156 Fax No. : + 91 40 2377 2658 E-Mail : citdplacements@citdindia.org Mobile : + 91 9949846777
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. S.Z. Hussain/Mrs. M.M. Suhasini/Shri S. Anjaneyulu Tel. No.: + 91 40 23771959, 23776156, 23774536 Mobile : + 91 9849279019/ + 91 9949519535/ +91 9949145889	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1	Design of Die Casting & Plastic Processing Tools by using pro mold software	10 weeks	19.08.2013	25.10.2013	20
2	3D Modeling and Surfacing using CATIA V5 Software	10 weeks	19.08.2013	25.10.2013	20
3	Programmable Logic Controllers for Advanced Automation	10 weeks	19.08.2013	25.10.2013	20
4	Design of Jigs & Fixtures by using Pro-E Software	10 weeks	04.11.2013	10.01.2014	20
5	3-D Modeling using Solid Works Software	10 weeks	04.11.2013	10.01.2014	20
6	Sensors Technology for Automation	10 weeks	04.11.2013	10.01.2014	20

7	Design of Sheet Metal Forming Tools by using Pro-Sheet Metal Software	10 weeks	20.01.2014	28.03.2014	20
8.	Analysis using Ansys and Hypermesh Software	10 weeks	20.01.2014	28.03.2014	
9.	Mechatronics & its Applications	10 weeks	20.01.2014	28.03.2014	

Eligibility Criteria

Sl. No. 1, 2, 4, 5, 7, & 8: Degree or Diploma in Mechanical Engineering or its equivalent with experience in the relevant field.

Sl. No. 3,6 & 9: Degree/diploma in Mechanical/Production/Electrical/ Electronics/ Instrumentation/ Automobile Engineering or its equivalent with experience in the relevant field.

34. Central Scientific Instruments Organization

CSIR Complex, 2nd Floor, Opposite Institute of Hotel Management, Pusa, New Delhi-110 012 Tel. No. : +91 11 2584 3794 +91 11 2584 3191 Fax No. : +91 11 2584 6290 Email: shashi.moitra@gmail.com shashimoitra@csio.res.in Website: www.csio.res.in	Head of the Institute: Director, CSIO Tel. No. : +91 11 2584 3794 +91 11 2584 3191 Fax No. : +91 11 2584 6290 Email: shashi.moitra@gmail.com shashimoitra@csio.res.in
	ITEC Course Coordinator: Ms Shashi Moitra Sr. Technical Officer, CSIO, Delhi Centre Tel. No. : +91 11 2584 3794 +91 11 2584 3191 Fax No. : +91 11 2584 6290 Email: shashi.moitra@gmail.com shashimoitra@csio.res.in Mobile.: +91 9810612117
24 hrs Emergency / After Office/Holidays Contact Nos. Ms. Shashi Moitra, Sr. Technical Officer Tel. No.:+91 11 2570 5556 Email : shashi.moitra@gmail.com shashimoitra@csio.res.in Mobile :+91 9810612117	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Management Development Programme on Operation, Maintenance & Repair of Biomedical Equipment	8 weeks	11.09.2013	05.11.2013	25
2.	Management Development Programme on Operation, Maintenance & Repair of Analytical Equipment	8 weeks	11.12.2013	04.02.2014	25

Eligibility Criteria

Sl. No. 1 :Graduate/ Diploma in Electronics/Electrical/ Instrumentation/ Biomedical Engineering **or** Post Graduate/ Graduate in Physics with Electronics & Experience in Maintenance of Biomedical Equipment or Biomedical Instrument User **or** Medical Doctor having Experience/ Responsibility of Maintenance and Management of Biomedical Equipment.

Sl. No.2: Graduate/ Diploma in Electronics/Electrical/Instrumentation/ Biomedical Engineering **or** Post Graduate/ Graduate in Physics/ Chemistry/Bio-Chemistry & Experience in Maintenance of Analytical Equipment or Analytical Instrument User or Medical Doctor/ Biochemist/ Forensic Scientist/ Agricultural Research Scientist & Technologist having Experience/ Responsibility of Maintenance and Management of Analytical Equipment.

35. Fluid Control Research Institute

Kanjikode West Palghat 678 623, Kerala Telephone Numbers: +91 491 256 6120, 256 6206, 256 7992 Fax Number: +91 491 2566326 Email: fcricri@fcricriindia.com Website: www.fcricriindia.com	Head of the Institute Dr. Jacob Chandapillai Director Tel. No. : +91 491 2566119 Fax: No. : +91 491 2566326 Email : fcricri@fcricriindia.com
	ITEC Course Coordinator Mr. K. I. Raphael Tel. No. : +91 491 2566206, 2567992 Fax: No. : +91 491 2566326 Email : fcricri@fcricriindia.com, k.i.rafael@fcricriindia.com Mobile No.: + 91 9847024119

24 hrs Emergency / After Office/Holidays Contact Nos.

Mr. K.I.Raphael, Dy. Director (P&A) & Admn. Coordinator (Trg.)

Tel. No. +91 491 2566120 +91 491 2566 596 (R)

Mobile No. : +91 9847024119

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Oil and Gas Flow Measurement and Control Techniques & Standards	12 weeks	01.08.2013	31.10.2013	25
2.	Digital Library Practices and Information Technology Application for Knowledge Management	6 weeks	20.11.2013	05.01.2014	25
3.	Advanced Management Practices & Technology Management in Process Plants & Engineering Industries/service organizations and Modern Management in Government & Public Administration	6 weeks	20.11.2013	05.01.2014	25
4.	Instrumentation & Control and Data Acquisition System in fluid flow and petroleum engineering	8 weeks	15.01.2014	15.03.2014	25
5.	Quality System Certification (ISO 9001) & Six Sigma	8 weeks	03.02.2014	31.03.2014	25

	Practices for Organisation/ Laboratories (Testing & Calibration)				
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Eligibility Criteria

Sl. No. 1, 4 & 5 : Diploma/Degree in Petroleum/ Instrumentation/ Electrical /Electronics/ Mechanical/ Chemical/ Industrial Engineering & working in process industries, oil & gas industry and related fields.

Sl. No. 2 : Professionals with Graduation in any discipline.

Sl. No. 3 : Manager/Supervisors in Process Plants, Refineries, Petrochemical Industries, Power Plants, Flow Product Manufacturing and allied Engineering Industries.

36. Geological Survey of India- Training Institute

GSI Complex, Bandlaguda, Near Nagole, Hyderabad-500068 Telephone Numbers: +91 40 2422 0681, 2422 0682 Fax NO.: + 91 40 2422 0680 Email: i) hod.gsiti@gsi.gov.in ii) hodti.gsi@nic.in Website: www.gsi.gov.in	Head of the Institute: Mr. S.K Wadhawan Deputy Director General Tel. No. : +91 40 2422 0178, 2422 0859 Fax: No. : +91 40 2422 0680 Email: i) hod.gsiti@gsi.gov.in ii) hodti.gsi@nic.in Mobile No. : +91 7382609055 ITEC Course Coordinator: Mr. N. Kutumba Rao Director (Tech.Coord) Tel. No. : +91 40 24220682 Fax: No. : +91 40 24220680 Email : n.rao3@gsi.gov.in Mobile No.: + 91 9440498590
24 hrs Emergency / After Office/Holidays Contact Nos.	
Mr. N. Kutumba Rao Director (Tech.Coord) Tel. No. : +91 40 24220682 Fax: No. : +91 40 24220680 Email : n.rao3@gsi.gov.in Mobile No.: + 91 9440498590	Dr. J.P. Mahakul Sr. Geologist Tel No. +91 40 24221679 Fax No. +91 40 24220680 E-mail : jayaprakash.mohakul@gsi.gov.in Mobile No. +91 9492728436

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1	Remote Sensing & Digital Image Processing	4 weeks	06.01.2014	01.02.2014	20
2	Geographic Information System	4 weeks	03.02.2014	01.03.2014	20

Eligibility Criteria

Sl. No. 1 : Graduation in any subject in earth sciences or related technical courses and working knowledge in computers with Window OS and MS Office.

Sl. No. 2 : Graduation in any subject earth sciences or related technical courses and working knowledge in computers with Window OS and MS Office. Knowledge in any drawing software would be advantageous.

37. Indian Institute of Production Management

At/Po: Kansbahal, Near Rourkela, Dist. Sundargarh – 770034 Orissa Telephone Numbers: : +91 6624 280322, 280948, 280576 Fax Number.: +91 6624 280 122 Email: info@iipm.ac.in Website: www.iipm.ac.in	Head of the Institute: Prof. (Dr.) Niranjan Nayak Head Administration Tel. No. : +91 6624 280322 Fax: No. : +91 6624 280 122 E-mail : info@iipm.ac.in, Mobile : +91 9437000092 ITEC Course Coordinator: Mr. B.K. Sahani Training Officer Tel. No.: + 91 6624 280576 Fax : +91 6624 280122 E-mail : info@iipm.ac.in sahani_bk@iipm.ac.in Mobile : +91 9438144634
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. Sachidananda Swar (Training Coordinator) Tele No. : +91 6624 280 576 Mobile: +91 8895496459 E-mail : project@iipm.ac.in, info@iipm.ac.in	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1	Maintenance Engineering and Management	10 weeks	15.07.2013	20.09.2013	20
2	Management Development Programme	10 weeks	15.07.2013	20.09.2013	20
3	Industrial Electronics and Instrumentation	10 weeks	07.10.2013	13.12.2013	20
4	Electrical Power System Maintenance	10 weeks	07.10.2013	13.12.2013	20
5	Condition Based Maintenance	10 weeks	13.01.2014	21.03.2014	20
6	Management Development Programme	10 weeks	13.01.2014	21.03.2014	20

Eligibility Criteria

Sl. No. 1& 5 : Degree/Diploma holders in Electrical Engineering with around 5/10 years of experience in industries in the field of control, automation, maintenance etc.

Sl. No. 2 & 6: Degree/Diploma holders in Engineering and Post-Graduates/Graduates in Science/ Arts with around 5/10 years of experience in any functional area in organizations and those who are recently promoted to management positions will find the programme useful.

Sl. No. 3 & 4: Degree/Diploma holders in Electronics/Electrical Engineering/Control and Instrumentation with around 5/10 years of experience respectively in industries in maintenance related activities.

38. Indian Institute of Remote Sensing

4, Kalidas Road, Dehradun-248001 Telephone Number: +91 135 274 4583 Fax Number: +91 135 2741987/2748041 Email: director@iirs.gov.in Website: www.iirs.gov.in	Head of the Institute: Dr. Y.V.N Krishna Murthy Director, IIRS Tel. No. : +91 135 2744583 Fax: No. : +91 135 2741987/2748041 Email : director@iirs.gov.in ITEC Course Coordinator: Ms. Minakshi Kumar Scientist/Engineer, Course Director, ITEC Tel. No. : +91 135 252 4118 (O) Fax: No. : +91 135 274 1987/2748041 Email : minakshi@iirs.gov.in Mobile.: +91 9410394497
24 hrs Emergency / After Office/Holidays Contact Nos	
Ms. Minakshi Kumar Course Director, ITEC Tel. No : +91 135 252 4118(O) Mobile.: +91 9410394497	Mr. P. Unnikrishnan Admn. Officer Tel No: +91 135 2524338 (O) Fax No. : +91 135 2748041 Mobile: +91 9400417349

Sl. No	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Short Course on Geo-informatics	8 weeks	23.09.2013	15.11.2013	20
2.	Short Course on Remote Sensing with special emphasis on Digital Image Processing	8 weeks	06.01.2014	28.02.2014	20

Eligibility Criteria

Sl No.1 : Post Graduate degree in natural sciences or geographic, graduate in any engineering discipline, or graduate in natural sciences or geographic with sufficient knowledge of mathematics/statistics at high school level with 2 years experience relevant to natural Science /Management/ Data map handling.

Sl No. 2: Post Graduate degree in natural sciences, graduate in any engineering discipline, or graduate in natural sciences with sufficient knowledge of mathematics/statistics at high school level.

39. Indian Institute of Technology – Roorkee (Department of Hydrology)

Department of Hydrology, IIT-R Roorkee – 247667 Uttarakhand Telephone No : +91 1332 285817(O) Fax No. : +91 1332 285236/273560 Email: hydro@iitr.ernet.in Website: www.iitr.ac.in	Head of the Institute Prof. Pradipta Banerji Director Tel No.: +91 1332 285 500 Fax No.: +91 1332 285 815 E-mail: director@iitr.ernet.in
	ITEC Course Coordinator Dr. M. Perumal Professor & Head Tel No: +91 1332 285817(O) Fax No: +91 1332 285236/273560 E-mail: hydro@iitr.ernet.in hydrology.iitr@gmail.com Mobile : +91 9410130958
24 hrs Emergency / After Office/Holidays Contact Nos. Dr. M. Perumal Tel No: +91 1332 285817(O), 285011 ® Mobile : +91 9410130958	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	P.G. Diploma (Hydrology)	52 weeks	16.07.2013	19.07.2014	20
2.	M. Tech (Hydrology)	104 weeks	16.07.2013	19.07.2015	20

Eligibility Criteria

Sl. No. 1 & 2: Bachelor Degree in Civil/Agriculture/Mechanical Engineering/ Hydrology with minimum 60% marks. Minimum of 2 years work experience or Master's Degree in Physics/ Geology/ Applied Geology/ Chemistry/ Applied Geophysics/Meteorology/Geography/ Atmospheric Physics/Environmental Science with Mathematics at B.Sc. level as per IIT, Roorkee norms with minimum 60% marks or Master's Degree in Statistics with Physics or Mathematics at B.Sc. level or Master's Degree in Mathematics with Physics at B.Sc. Level.

40. Indian Institute of Technology – Roorkee (Department of Water Resources Development and Management)

Department of Water Resources Development & Management, IIT-R Roorkee – 247667, Uttarakhand Telephone Numbers: +91 1332 285 251, 271 073, 285 951 Fax Numbers: +91 1332 271 073, 273 560 E-mail: wrdtc@iitr.ernet.in nayanfwt@iitr.ernet.in Website : http://www.iitr.ernet.in/departments/wrt/index.htm	Head of the Institute: Prof. Pradipta Banerji Director Tel No.: +91 1332 285 500/272342 Fax No.: +91 1332 285 815/273560 E-mail : director@iitr.ernet.in ITEC Course Coordinator: Dr. Nayan Sharma Prof. & Head, WRD&M Deptt. Tel No.: +91 1332 285 251, 271 073, 285 951 Fax No.: +91 – 1332 – 271 073, 273 560 E-mail: wrdtc@iitr.ernet.in nayanfwt@iitr.ernet.in Mobile : +91 9897040762
24 hrs Emergency / After Office/Holidays Contact Nos. Dr. Nayan Sharma, Professor & Head Tel No.: +91 1332 285 251, 271 073, 285 951 Mobile: +91 9897040762	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	M. Tech (Water Resources Development)	104 weeks	17.07.2013	16.07.2015	20
2.	M. Tech (Irrigation Water Management)	104 weeks	17.07.2013	16.07.2015	20
3.	P.G. Diploma (Water Resources Development)	52 weeks	17.07.2013	16.07.2014	20
4.	P.G. Diploma (Irrigation Water Management)	52 weeks	17.07.2013	16.07.2014	20

Eligibility Criteria

Sl. No. 1 & 3 :Bachelor's Degree in Civil/Electrical/Mechanical / Electronics & Tele Communication Engineering or equivalent; minimum 60% marks or CGPA 6.00 on 10 marks or equivalent grade with minimum 2 years experience in responsible capacity in relevant field.

Sl. No. 2 & 4: Bachelor's Degree in Civil Engineering or its equivalent/Agricultural Engineering or its equivalent or M. Sc. Agriculture in Agronomy, Soil Science, Agro-meteorology with Mathematics as one of the paper at the level of B.Sc./ B.Sc. Agriculture; Minimum 60% marks or CGPA 6.00 on 10 scale marks equivalent grade is required and Minimum 2 years work experience in responsible capacity in relevant field.

41. National Institute of Pharmaceutical Education & Research

Sector-67, S.A.S. Nagar, Mohali, Punjab – 160062 Tel No.: +91 – 172 – 221 4682 – 87 Fax No.: +91 – 172 -2214 692, 223 0068 E-mail: registrar@niper.ac.in Website: www.niper.gov.in	Head of the Institute: Prof. K.K. Bhutani Director Tel No: +91 172 221 4682-88 Fax No.: +91 172 221 4692 E-mail : director@niper.ac.in ITEC Course Coordinator: Prof. A.K. Chakraborti Prof. & Head Medicinal Chemistry Tel No.: +91 172 229 2027 Fax No.:+91 172 221 4692 E-mail: akchakraborti@niper.ac.in Mobile: +91 9417770515
24 hrs Emergency / After Office/Holidays Contact Nos. Wing Cdr P J P Singh (Retd.) Tel. No. :+91 172 221 4681-88	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Advanced Analytical Techniques: Basic Principles & Application for Quality Assessment of Drugs and Pharmaceuticals for Exports	2 weeks	*		20

* Dates will be intimated later.

Eligibility Criteria

Bachelor's degree in Pharmacy or equivalent or B.Sc. with 5 years experience in relevant field.

42. South India Textile Research Association

13/37, Avinashi Road, Coimbatore Aerodrome Post Coimbatore – 641014 Telephone Nos.: + 91 422 2574367-9, +91 422 4215330, (Director) Fax Numbers: + 91 422 257 4186, +91 422 4215300 E.mail : training@sitra.org.in sitraindia@dataone.in Website : www.sitra.org.in	Head of the Institute: Dr. Prakash Vasudevan Director Tel.No.: +91 422 4215333, 2574367-9 Fax.No.: +91 422 4215300, 2574186 Email : info@sitra.org.in ITEC Course Coordinator: Dr. K. Sajjan Rao Tel.No.: +91 422 4215337, 2574367-9 Fax.No.: +91 422 4215300, 2574186 Email : training@sitra.org.in Mobile : +91 9443911131
24 hrs Emergency / After Office/Holidays Contact Nos. Dr. K. Sajjan Rao Training Administrator Tel. No. : +91 422 231 6082 Mobile: +91 9443911131	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Emerging areas in Technical Textiles	5 weeks	02.07.2013	03.08.2013	25
2.	Managerial Skills for HRM personnel in textile industry	5 weeks	02.07.2013	03.08.2013	25
3.	Textile Mill Management	9 weeks	04.10.2013	04.12.2013	25
4.	Textile Testing and Quality Control	9 weeks	04.10.2013	04.12.2013	25

Eligibility Criteria

- Sl. No.1 : Diploma/degree in Textiles with 5 years experience in Textile or allied industries.
- Sl. No.2 : Diploma/degree in Management and allied discipline with 5 years experience in Textile or allied industries in HRD positions
- Sl. No. 3 :Diploma/degree in Textiles with 5 years experience in Textile or allied industries in senior level.
- Sl. No. 4 : Diploma/degree in Textile/Science at least 2 years experience in laboratories of textiles or allied industries

Environment and Renewable Energy Courses

43. Alternate Hydro Energy Centre (Indian Institute of Technology, Roorkee)

Alternate Hydro Energy Centre Indian Institute of Technology, IIT- Roorkee Roorkee - 247 667 (Uttarakhand) Telephone Numbers : +91 1332 274 254, 285 213	Head of the Institute: Prof P Banerjee, Director, Tel : +91 1332 285500, 272742 Fax: +91 1332 285815 E-mail: director@iitr.ernet.in
Fax Number : +91 1332 273 517 Email : ahec@iitr.ernet.in; aheciitr@gmail.com Website : www.ahec.org.in www.iitr.ernet.in	ITEC Course Coordinator: Dr R.P. Saini, Head, Alternate Hydro Energy Centre, Phone: +91 1332 274254, 285213 Fax : +91 1332 273517, 273560 E-mail: ahec@iitr.ernet.in, aheciitr@gmail.com Mobile No. : +91 9412071956
24 hrs Emergency / After Office/Holidays Contact Nos. Dr R.P Saini, Head-AHEC Tel: +91 1332-274254, 285213 Mob: +91 9412071956	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	M. Tech in Alternate Hydro Energy Systems	104 weeks	20.07.2013	19.07.2015	10
2.	M. Tech in Environmental Management of Rivers and Lakes	104 weeks	20.07.2013	19.07.2015	10

Eligibility Criteria

Sl.1: Bachelor degree in Civil/ Electrical / Electronics / Mechanical/ Industrial/ Chemical / Agricultural / Environmental Engineering/ its equivalent/ Master in Science in any subject with Mathematics at Graduation level with minimum 60% marks or CGPA of 6.00 out of 10. Minimum two years of professional experience two years of professional experience.

Sl. 2: Bachelors degree in Civil/ Electrical/ Mechanical/ Industrial/ Chemical/ Agricultural / Environmental Engineering/ Architecture/ Planning/ Bio-Technology or its equivalent/Master in Science in any subject with mathematics at graduation level with two years of professional experience.

44. Barefoot College – Tilonia

Tilonia 305816, Via- Madanganj District- Ajmer, Rajasthan Telephone Number: +91 1463 288 211, 288205, 288351 Fax Number: +91 1463 288 206 Email: barefootcollege@gmail.com, bunker_roy@yahoo.com Website: www.barefootcollege.org	Head of the Institute Mr. Bunker Roy Founder Director Tel. No. : +91 1463 288 205 Fax: No. : +91 1463 288206 Email : bunker_roy@yahoo.com, barefootcollege@gmail.com Mobile : + 91 9414007446 ITEC Course Coordinator Mr. Laxman Singh Coordinator Fax: No. : + 91 1463 288206 Email barefootcollege@gmail.com, laxman@barefootcollege.org Mobile No.: +91 9414253025
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. Bhagwat Nandan, Training Coordinator Tel. No. : + 91 1463 288 211 Mobile No. : + 91 9414766993	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Training Illiterate / Semi-Literate Rural Women on Solar Electrification and Rooftop Rainwater Harvesting.	26 weeks	16.09.2013	14.03.2014	40
2.	Training Illiterate / Semi- Literate Rural Women on Solar Electrification and Rooftop Rainwater Harvesting	26 weeks	16.03.2014	14.09.2014	40

Eligibility Criteria

Sl. No. 1&2 : Illiterate/Semi-literate rural women

45. Centre for Wind Energy Technology

Survey No. 657/1A2, Velachery – Tambaram Main Road Pallikaranai, Chennai-600100. Telephone No: +91 44 2246 3982/ 83/84 Fax Number: + 91 44 22463980/85 Email: info@cwet.res.in Website: www.cwet.tn.nic.in, www.cwet.res.in	Head of the Institute: Dr. S. Gomathinayagam Executive Director Tel. No. : + 91 44 2246 3981 Fax: No.: + 91 44 2246 3980 Email : ed@cwet.res.in ITEC Course Coordinator Mr. P. Kanagavel Scientist & Unit Chief (i/c),ITCS Unit, C-WET Tel. No.: + 91 44 2246 3994 Fax: No.: + 91 44 2246 3980/85 Email : pkanagavel@cwet.res.in Mobile No.: +91 9445798007
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. P. Kanagavel Scientist & Unit Chief (i/c),ITCS Unit Tel. No.: + 91 44 2247 5259 Mobile No.: +91 9444116305	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	9 th International Training Programme on Wind Turbine Technology and Applications	5 weeks	04.09.2013	02.10.2013	30

Eligibility Criteria

Degree in Science/Diploma/Engineering disciplines with knowledge of English; relevant experience in Wind Energy preferred.

46. Solar Energy Centre

19th Mile Stone, Gurgaon-Faridabad Road, Gwal Pahari Distt. : Gurgaon, Haryana-1221001 Telefax : +91 124 2579207 Telefax : +91 11 2436 0331 Email : sec@nic.in Website : www.mnre.nic.in	Head of the Institute Dr. Bibek Bandyopadhyay Adviser and Head Tel: +91 124 2579208, 3291135 Telefax : +91-124-2579207 Telefax : +91-11-24360331 E-mail: bbibek@nic.in
	ITEC Course Coordinator: Dr. P.C. Pant Director/ Scientist 'E' Tel. No. : +91 124 257 9214, +91 11 2436 5496 Telefax : +91 124 2579207 Telefax : +91-11-24365496 Mobile : +91 9891721533 Email : pcpant@nic.in
24 hrs Emergency / After Office/Holidays Contact Nos. Mr. S.S. Bedi Tel. No.:+91 124 257 9210, 257 9205 Mobile : +91 9560889489	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			<u>From</u>	<u>To</u>	
1.	International Training Programme on Solar Energy Technologies and Applications	3 weeks	01.07.2013	19.07.2013	30
2.	International Training Programme on Solar Energy Technologies and Applications	3 weeks	02.12.2013	20.12.2013	30

Eligibility Criteria

Sl. No. 1 & 2 Post Graduate in Science or Bachelor in Engineering/Technology with knowledge in English; relevant experience in renewable energy desirable.

47. TERI (The Energy & Resources Institute)

Darbari Seth Block, IHC Complex, Lodhi Road, New Delhi – 110 003 India Telephone Numbers: + 91 11 2468 2100 2468 2111 Fax Numbers:+ 91 11 2468 2144/ 2468 2145 Email: anandjit@teri.res.in Website: www.teriin.org	Head of the Institute Dr. R.K. Pachauri Director General Tel. No.: + 91 11 2468 2100, 2468 2111 Fax: No.: + 91 11 2468 2144, 2468 2145 Email : pachauri@teri.res.in ITEC Course Coordinator: Mr. Anandjit Goswami Coordinator, TERI- Africa Tel. No. : + 91 11 2468 2100, 2468 2111 Fax: No. :+ 91 11 2468 2144/ 2468 2145 Email : anandjit@teri.res.in Mobile No.: +91 8587061390/ 8860019555
24 hrs Emergency /After Office/Holidays Contact Nos. Mr. Suresh Kumar Dev Tel. No. : +91 11 2579320/9326 Mobile No. : +91 9953332547	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
1.	Applications of Biotechnology and its Regulation	3 weeks	19.09.2013	28.09.2013	30
2.	Decentralized Energy Solutions	3 weeks	07.10.2013	26.10.2013	30
3.	Climatic change and Sustainability	3 weeks	28.10.2013	15.11.2013	30
4.	Trade and Sustainable Development	3 weeks	18.11.2013	06.12.2013	30
5.	Energy and Water use efficiency	3 weeks	13.01.2014	31.01.2014	30
6.	Renewable Energy and Energy Efficiency	3 weeks	17.02.2014	07.03.2014	30
7.	Resource Securities : Issues and Challenges	3 weeks	10.03.2014	28.03.2014	30
8.	Integrated approach towards sustainable development	3 weeks	31.03.2014	18.04.2014	30

Eligibility Criteria

Sl. No. 1 . Bachelors degree with science in school with 2 years work experience

Sl. No. 2: Bachelors degree in technology or science with 2 years work experience

Sl. No. 3,5 & 8: Bachelors' degree in any discipline with 2 years work experience.

.Sl. No. 4 : Bachelors/Master's degree in any discipline with 2 years work experience.

Sl. No. 6. Bachelors degree in any discipline, preferably Masters with 3 years work experience.

Sl. No. 7: Bachelors' degree in any discipline with 3 years work experience.

**GOVERNMENT OF INDIA
MINISTRY OF EXTERNAL AFFAIRS
INDIAN TECHNICAL AND ECONOMIC COOPERATION (ITEC) AND
SPECIAL COMMONWEALTH ASSISTANCE FOR AFRICA PROGRAMME (SCAAP)
TECHNICAL COOPERATION SCHEME OF COLOMBO PLAN
(Application for the courses fully funded by the Ministry of External Affairs, Government of India)**

Please read instructions carefully before applying

APPLICATION FORM

3 x 4 cm

PART- I

Nationality: _____ Institute : _____	Name of Course: _____ Commencing : From _____ to _____ DD/MM/YYYY DD/MM/YYYY
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1. Personal Particulars

Name (s) :		
Surname :		
Sex (tick one):	MALE / FEMALE	
Marital Status:		
Date of Birth:	_____ Date - Month - Year	
Passport No.:	_____ Date & Place of issue :- _____ Valid till :- _____	
Address:	Office	Residence
Tel Nos.		
Mobile/Cell :		
Fax :		
E-mail :		
Special dietary needs, if any :		

Person(s) to be notified in case of Emergency

	Official Contact	Personal / Family Contact
Name :		
Address:		
Tel Nos:		
Mobile /Cell :		
Fax:		
E-mail:		

Educational Qualification(s)

	Degree / Diploma / Certificates	Year	Name of Educational Institute
1			
2			
3			
4			
5			
6			

Professional Qualification(s), if any:

	Professional Qualification(s)	Year	Name of Institute
1			
2			
3			
4			
5			
6			

2. Details of Employment/Profession (current & previous)

	Name of Employer / Department / Company	Position	Period	Description of Work
1				
2				
3				
4				
5				
6				

Are you an employee of: (Mark appropriate box)

a. Government ☐	b. Semi-government/Parastatal ☐
c. Private company ☐	d. Others (Please specify)

Details of present employer :

Name :	
Address:	
Tel. No. :	
E-mail :	

3. Have you ever attended a course sponsored by the Government of India? (Mark one)

Yes	No
-----	----

If answer to 3 is yes, details of the Course (s):

	Name of the Course (s) and Institute	Year
1		
2		
3		

4. Details of Course(s) attended, if any, outside your country:

Country	Course Details & Duration	Year	Sponsor/Programme

5. Please describe in your own words (about 100 words) – (a) qualification/experience related to the course applied for; & (b) reason (s) for applying for this training course.

--

6. Certification of English language proficiency (by Indian Mission/Designated Authority)

	Good	Basic	Remarks
Spoken			
Written			
Mother tongue / Native language: _____ / Other language(s), if any: _____			
English Language test administered by:			
Name :			
Address :			
Telephone Number:			
Email :			
Signature with date			

MEDICAL REPORT

(To be certified by a doctor/hospital on the panel of the Indian Mission, UN Mission, if any or as designated by Indian Mission)

(i) Name of Applicant:	
(ii) Age:	
(iii) Sex: (Male / Female)	
(iv) Height (cm):	
(v) Weight (kg):	
(vi) Blood Group:	
(vii) Blood Pressure:	
(viii) Blood Sugar:	(Pre-prandial) (Peak post- prandial)

1. Is the person examined in good health at present ?	
2. Is the person examined physically and mentally fit to carry out intensive training away from home?	
3. Is the person free of infectious diseases (tuberculosis, trachoma, skin diseases etc.)?	
4. Has the person taken Yellow Fever inoculation (in case of people coming from Yellow Fever region or as laid out in WHO Regulations) ? Yellow Fever Certificate is mandatory.	
5. Does the person examined have any chronic ailment which may require regular treatment/ medication during the course?	
6. List of any observed abnormalities indicated in the chest X ray.	

I certify that the applicant is medically fit to undertake a training course in India.

Name of Doctor/Physician: _____

Registration No.: _____

Address of Clinic / Hospital: _____

City / Town : _____

Telephone : _____

E mail: _____

Date: _____

Signature of Doctor/Physician: _____ Seal of Clinic/Hospital: _____

UNDERTAKING BY THE APPLICANT

I, _____
(Name, Middle name, Family name)

of (country) _____ certify that information provided by me in this form is true, complete and correct.

I also certify that :-

- (i) I have read the course brochure and that I am aware of the course contents and living conditions in India.*
- (ii) I have sufficient knowledge of English to participate in the training programme.
- (iii) I am medically fit to participate in the Course and have submitted a medical certificate from the designated doctor.
- (iv) I have not attended any programme previously sponsored by Government of India.
- (v) I have not applied for or am not required to attend any other training course/conference/meeting etc. during the period of the course applied for.**

If accepted for the ITEC / SCAAP training programme, I undertake to:

- (a) Comply with the instructions and abide by Rules, Regulations and guidelines as may be stipulated by both the nominating and sponsoring Governments in respect of the training;
- (b) Follow the full and complete course of study/ training and abide by the Rules of the University/Institution/ Establishment in which I undertake to study or undergo training;
- (c) Submit periodic assessments / tests conducted by the Institute (progress report which may be prescribed);
- (d) Refrain from engaging in political activity, or any form of employment for profit or gain;
- (e) Return to my home country at the end of the course of study or training;
- (f) I also fully undertake that if I am granted a training award, it may be subsequently withdrawn if I fail to make adequate progress or for other sufficient cause determined by the host Government.
- (g) I confirm that I will not travel to India to attend the Course applied for in case I am pregnant - (for lady participants).

Date:

Place:

(SIGNATURE OF THE APPLICANT)

Name: _____

* Details of the course are on the website of the Institute or can be obtained from them through e-mail.

PART – II

To be completed by the authorized official of the Nominating Government/ Employer

I, _____ on behalf of the Government of _____ certify that:

I have examined the educational, professional and other certificates quoted by the nominee in Part – I of this form and I am satisfied that they are authentic and relate to the nominee.

I have gone through the medical certificates and X-ray reports produced by the nominee which state that he/she is medically fit and free from any infectious disease and Yellow Fever and that having regard to his/her physical and mental history there is no reason to indicate that the nominee is other than fit to undertake the journey to India and to undergo training in India.

The nominee has adequate knowledge of spoken and written English to enable him/her to follow the course of training for which he/she is being nominated.

The nominee has not availed of ITEC/SCAAP training facilities earlier in India.

I nominate Mr./Mrs./Miss _____ on behalf of the Government of _____ as employer.

Name of Nominating Authority: _____

Designation: _____

Address: _____

Signature
(With seal)

Name and Designation
(in block letters)

Date :

Place :

IMPORTANT NOTICE

- Please read the form carefully. Tick the scheme under which you are applying.
- The application will be automatically rejected if any column is inaccurate, incomplete or blank.
- While filling the form, no abbreviations should be used. Write full name of degree, organization/institution, designation, etc.
- Undertaking by the candidate and the recommendations from employer are compulsory pre-requisites.
- Working knowledge of the English language is a pre-requisite. For English language and language-related courses, basic knowledge of English is required.
- Candidates are expected to be physically fit to undertake the training programme in India. It may kindly be noted that medical cover provided by Government of India is only for any medical emergency arising during the training programme. For regular medical problems, the candidates are required to pay for doctor's fee and medicines out of their living allowance.
- In case a candidate is under medication for some chronic ailment(s) like hypertension/diabetes, etc., and with the prescribed medication can undertake the training, the candidate must bring the prescribed medicines along with him/her for the whole duration of the course.
- Female candidates, if pregnant, are advised not to travel to India to attend the course applied for.
- Candidates must abide by the rules and regulations of the Institute.
- Candidates who leave the course midway for personal reasons without prior permission of the Ministry of External Affairs or remain absent from the programme without sufficient reasons are required to refund the cost of training and airfare to Government of India.
- Candidates interested to visit different parts of India for tourism purposes will require prior permission of the Ministry of External Affairs.