CHECKLIST OF REQUIRED DOCUMENTS FOR OCI CARD

	Information and documents all applicants must supply
	a printed and duly signed copy of Online application form fully filled and Part B completed: ttp://passport.gov.in/oci/welcome
	Please use Google Chrome or Internet Explorer browsers. Online OCI form is not compatible with Safari browser. It may NOT work on I-PAD, Tablet, Mobile phone browsers or Apple devices.
A	application Fees:
US	SD\$ 275/- + UGX-11,000/- per applicant Minor or Adult.
Pa	id by Cash only accepted at the counter,
A	applicant should upload and provide copy of following documents along with application.
C	urrent passport
U	Jganda/Foreign Citizenship certificate copy must be attested by JP.
	Photocopy of Birth Certificate - (in case of applicant born in India and/or never held Indian Passport.) ** Not compulsory for applicant who held Indian passport.
С	One photograph pasted on the form
	 Copy of Renunciation Certificate OR Surrender Certificate . Original Cancelled Indian Passport or Copy of first and last page of Cancelled IndianPassport.

Below listed documents are required if you ever held Indian passport and now unable to locate it, first three of which are compulsory.

- 1. Travel summery (If travelled on Indian passport to Uganda) from Immigration .
- 2. Copy of Indian passport
- 3.
- 4. Copy of police report regarding loss of Indian passport

Please provide photocopy of as many documents as possible, to prove your Indian origin/descent. (Minimum 3 documents from the list below or any other relevant document)

- 5. Indian Domicile certificate from competent authorities (District Magistrate, Sub Divisional Magistrate, Executive Magistrate, etc.).
- 6. Indian passport or OCI of parents/grandparents and evidence of relationship as parent/grandparent, if their Indian origin is claimed as basis for grant of OCI.
- 7. Indian Birth certificate
- 8. Indian Educational certificate (Submission of more than one educational certificates will be considered as one proof only)
- 9. Indian Marriage certificate
- 10. Indian Ration Card
- 11. Indian Government Employment records
- 12. Indian Voters Identity card
- 13. Agricultural land Documents

In	In addition to the above the following documents are required <u>for Minor Applicants</u> :			
	In case of minors both parents passport copies (first, last and present Uganda visa page) a copy of their marriage certificate . Both parents must sign the declaration part on the application form.			
	Parents of minor children of Indian origin must submit a copy of their cancelled Indian passport or OCI (wherever applicable)			
	Copy of Birth Certificate .			
	Persons of Indian origin who previously held Indian passports are required to submit copy of cancelled Indian passport copy/ Copy of surrender certificate.			

In addition to above following documents are required from the applicant applying for OCI on the

basis of Spouse being Indian Citizen, OCI holder or eligible for OCI:

[Please note: The applicant's marriage must be registered and subsisted for a continuous period of not less than two years immediately preceding the presentation of the application. In all such cases OCI will be granted after approval from the competent authorities hence the processing time mentioned above will not be applicable.]

Photocopy of marriage certificate If marriage certificate issued in India. ** If marriage certificate issued by authorities outside India, it must be Authenticated/ Apostilled by the High Commission/ Embassy/ Government of the country of issue	
OCI Undertaking (OCI form No. 2 in forms section)	
Proof of Indian origin of spouse (OCI/OCI card issued to spouse) or if the spouse is holding Indian passport, his/her passport copy which must include the name of the applicant as spouse. Spouse's parent's passport copy.	

Acknowledgement:

OCI Applications received with complete documentations will be acknowledged within 10-12 working days. For Acknowledgement please use your Registration number UGAK000------& Passport No. at: http://passport.gov.in/oci/statusEnqury

Processing Time:

- Processing time will be 50 working days from the date of Acknowledgement.
- Your application may take longer if it is submitted without all required documentations.
- Spouse based OCI applications are referred to MHA in India hence no timeframe is given to process such applications.

Name and phone nu	ımber for communication about	this application.
	Phone No	
<u>Declaration</u>		
	of my application I may be asked	d all the required documents. I understand that I to submit more documents and may be asked to
		(Name and Signature of the applicant)

may NOT work on I-PAD, Tablet, Mobile phone browsers or Apple devices.

The completion of the application may take up to 30 minutes

△Kindly be ready with Scanned copy of the following items before starting the registration process.

Applicant's Photo	The height and width of the Applicant Photo must be equal.		
	The minimum dimensions are 360 pixels (width) x 360 pixels (height)		
The images must be in jpeg or jpg format , with max size 200kb	The maximum dimensions are 900 pixels (width) x 900 pixels (height)		
Applicant's Signature	The height and width of the Signature Photo must have aspect ratio 3:1		
Ti :	The minimum dimensions are 360 pixels (width) x 120 pixels (height)		
The images must be in jpeg or jpg format, with max size 200kb	The maximum dimensions are 900 pixels (width) x 300 pixels (height)		
	"Paint" software can be used to resize the photosIn the		
	1		
	case of minors who cannot sign, thumb impression needs to be uploaded.		
Documents	case of minors who cannot sign, thumb impression		
Document-Upload Section of Online OCI-	case of minors who cannot sign, thumb impression needs to be uploaded.		
	case of minors who cannot sign, thumb impression needs to be uploaded. Max file size allowed for a document file is 500 kb Please scan the documents in a single file for each category as		
Document-Upload Section of Online OCI-	case of minors who cannot sign, thumb impression needs to be uploaded. Max file size allowed for a document file is 500 kb Please scan the documents in a single file for each category as mentioned below for uploading.		

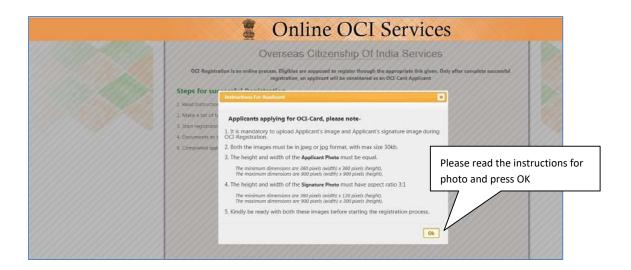
Categories	For Adults [age18 and above]	For Minors/ New Born	For applicants applying on basis of Spouse
Current Passport	Current passport copy and Citizenship Certificate	Current passport copy and Birth Certificate	Current passport copy
Indian Origin Proof	Copy of cancelled Indian passport and renunciation or cancellation certificate	Copy of cancelled Indian passport and renunciation certificate [If applicable]	
Indian Visa	Previous Indian Visa copy [If available]	Previous Indian Visa copy [If available]	Previous Indian Visa copy [If available]
PIO Card	If already a PIO card holder than copy of PIO card	If already a PIO card holder than copy of PIO card	If already a PIO card holder than copy of PIO card
Spouse OCI Card			Copy of Spouse OCI card if applicable
Relationship Certificate		Copy of parents Indian passport or OCI card	OCI undertaking for spouse

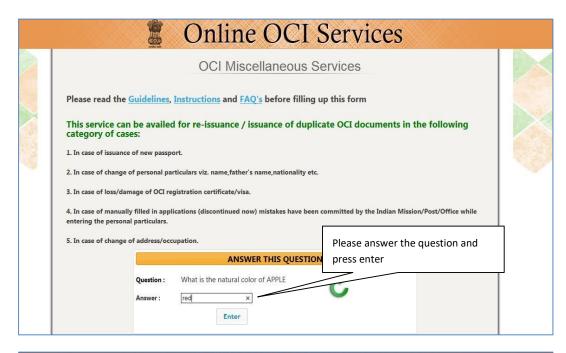
Marriage Certificate	Marriage certificate	Copy of parents Marriage Certificate	Copy of marriage certificate if marriage registered in India *Apostille marriage certificate if marriage registered in a Foreign country.
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Please go to following link to start the application: http://passport.gov.in/oci/welcome

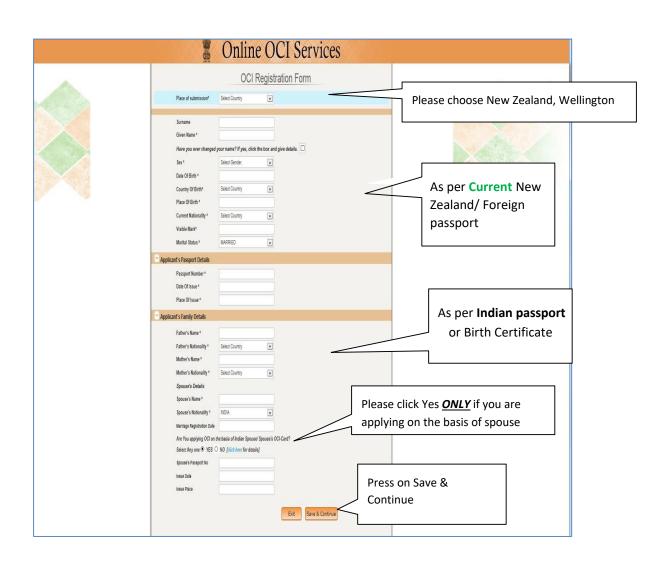
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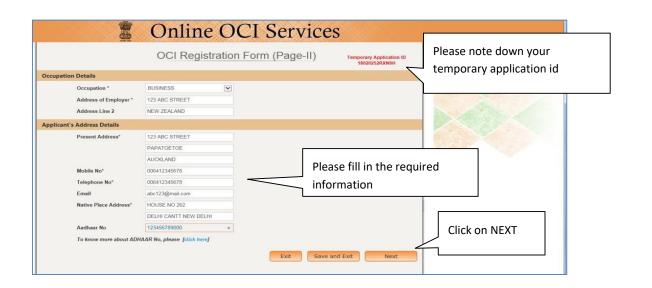


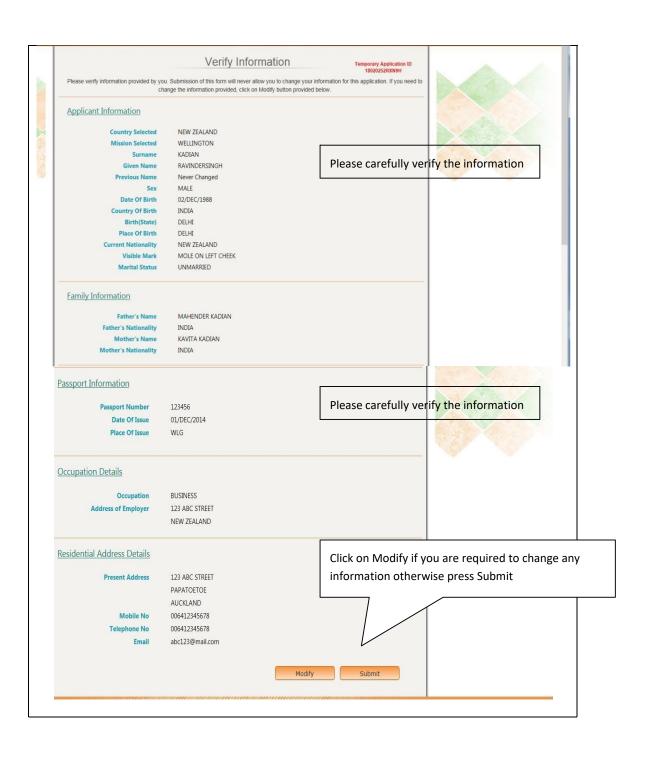


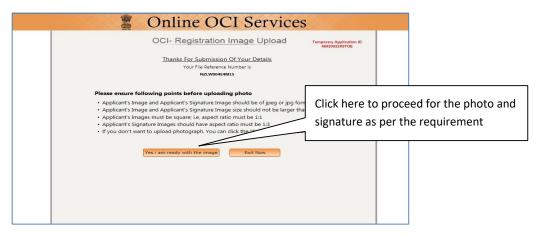


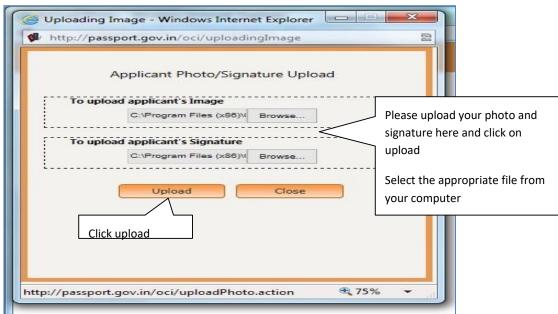


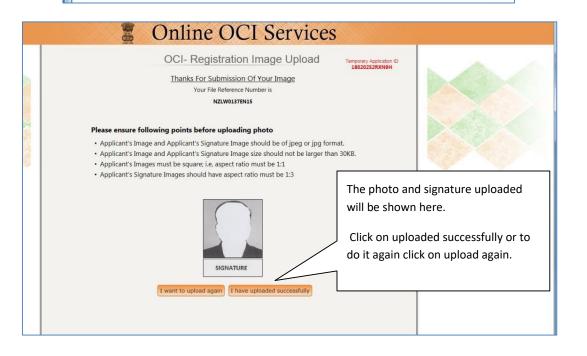




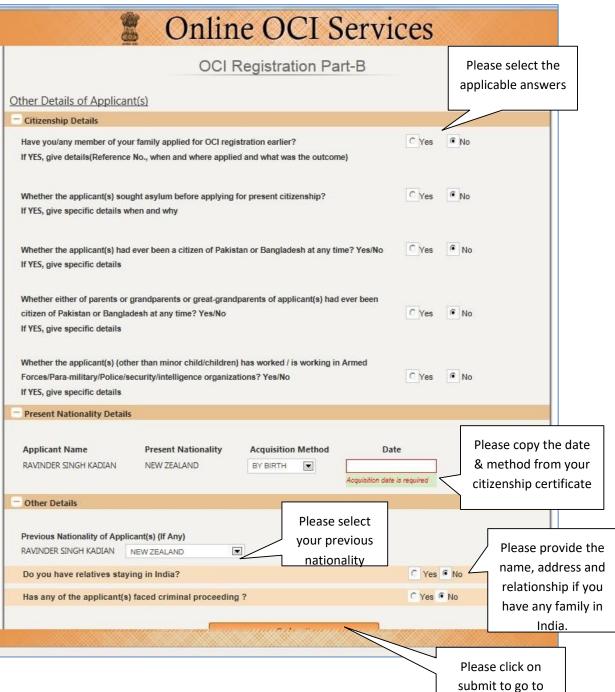












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