

High Commission of India

Kampala

NOTICE INVITING TENDER/REQUEST FOR PROPOSAL

Subject: Tender for Hiring of Internet Service Provider for the Chancery premises

Sl. no.	Descriptions	Details
1.	Reference Number	No. KAM/ADMN/868/1/2021
2.	Issuing Authority	Head of Chancery, High Commission of India, Kampala
3.	Site Address	High Commission of India Post Box No.7040 11, Kyadondo Road, Nakasero, Kampala, Uganda
4.	Scope of Work	Internet services of Chancery premises. Internet Bandwidth required: 100 MBPS
5.	Specification of work	(i) 100 MBPS Internet Bandwidth through Optical fiber cable connection is required at the High Commission of India, 11, Kyadondo Road, Nakasero, Kampala, Uganda. (ii) the service provider may carry out the necessary site survey before quoting, at their own cost. Vendor can visit the site for inspection with prior appointment. (iii) The Service Provider shall provide all the necessary equipment, devices, fiber cabling, electrical wiring, Data cabling etc required for the service providence. (iv) The Service provider shall install and configure the equipment, test the connectivity and committed bandwidth in mutually agreed format and period. (v) The service provider shall obtain all the necessary agreements / permissions / licenses, if any, from concerned authorities at their own effort and cost. (vi) The service provider shall maintain and upkeep of devices, annual maintenance, ensure data speed of 100 MBPS and related activities that may be required.
7.	Visit to High Commission Premises:	Interested internet services providers may visit the High Commission premises during 1000 hrs. to 1700 hrs. from 14.09.2023 to 20.09.2023 to ascertain the scope of the work. +256-759207143 may be contacted to plan the visit.
8.	Address for submission of bids	The bids should be sealed in the official envelope of the supplier, super scribed reference number indicated in column 1 above and delivered to: Head of Chancery High Commission of India Post Box No.7040 11, Kyadondo Road, Nakasero, Kampala, Uganda Envelopes shall indicate the name and address of the bidders/senders to identify the bid and to enable the bid to be returned unopened in case it is declared 'late' or 'rejected'.

		Offers received through Fax/E-mail or through open letters shall summarily be rejected/ignored.
9.	Eligibility Criteria	<p>i. Bidders may submit, in brief, the history of their company with annual turnover.</p> <p>ii. Bidders should demonstrate and explain their technical, professional and practical experience of having undertaken similar works and will need to provide details of similar works undertaken in the last three years, including such works carried out in any of the Diplomatic Missions in Kampala.</p> <p>iii. The company should be registered with the local Government authorities and has to submit their valid TIN.</p> <p>iv. To assist evaluation and comparison of the bids, the High Commission at its discretion, may ask the bidders for clarification on their bids. The clarifications and responses from the bidders shall be in writing.</p> <p>v. Bidders should not have been barred/black-listed by the Governmental department/Organization (The bidder is requested to submit a self-declaration to this effect).</p> <p>vi. Bidders may submit their bids on ‘Monthly charges (+ applicable taxes), one time installation charges and Annual Maintenance charge, if any’ basis as per “Annexure-1”.</p>
10.	Resolution of disputes	In the event of any dispute, both parties will settle it mutually.
11.	Bidding system	<p>The sealed bids should be submitted and super-scribed with “Quotation for Annual contract for Internet services for the premises of High Commission of India, Kampala”.</p> <p>Sealed offers shall be submitted and addressed to the under mentioned:</p> <p>Head of Chancery High Commission of India Post Box No.7040 11, Kyadondo Road, Nakasero, Kampala, Uganda</p>
12.	Commencement of the Services:	The services will need to be made operational within 7-10 working days from the award of contract, failing which the High Commission reserves the right to cancel the contract and award it to any other agency/ service provider.
13.	Validity of Contract:	The contract, if awarded, shall be valid for a period of One (01) year. The contract may be extended further on same terms & conditions and same rates, subject to satisfactory services provided by the vendor. In case of breach of the contract or in

		event of not fulfilling the minimum requirements/statutory requirements. The High Commission shall have the right at any time to terminate the contract with a notice period of 30 days.
14.	Important Dates:	Bid Submission Start: 14.09.2023 (0900 Hrs) Bid Submission End: 20.09.2023 (1700 Hrs) Opening of Bids: 21.09.2023 (1100 Hrs)

-Sd-
(Jitender Singh Negi)
Head of Chancery
13 September 2023

ANNEXURE-1

[On the letterhead of the bidding firm]

Date:, 2023

Format for submitting the Price Schedule for Annual contract for Internet services (100 MBPS) for the premises of High Commission of India, Kampala

Reference: Tender No KAM/ADMN/868/01/2021 dated 13 September, 2023

To
Head of Chancery
High Commission of India
11, Kyaddondo Road,
Nakasero, Kampala,
Uganda.

Price Schedule

S. No.	Item Description	Unit Price	Applicable Tax	Total Price
A	B	C	D	E
1	Monthly Charges for 100 MBPS Internet Service			
2	One Time Installation Charges (if any)			
3	Annual Maintenance Charges (if any)			
4	Any others Charges (if any)			

Note:

Above quoted price for supply of 100 MBPS Internet Service, installation and annual maintenance charges for the premises of High Commission of India, Kampala is complete in all respect as per technical specifications and terms & conditions mentioned in the bid document.

Yours faithfully

(Signature of Authorised Signatory)

(Name)

Designation

Seal of the company