

REQUEST FOR PROPOSAL
For Supply of X-Ray Baggage Scanner Machine and Installation and AMC of the
Machine for one year

HIGH COMMISSION OF INDIA, MALE (MALDIVES)



सत्यमेव जयते

REFERENCE NO. MAL/DA/535/XBIS/2022
BID SUBMISSION LAST DATE: 27.01.2022

HIGH COMMISSION OF INDIA
MALE', MALDIVES

TENDER DOCUMENT

Table- A: Time and Work Frame

Supply of X-Ray Baggage Scanner Machine and Installation and AMC of the Machine for one year

To High Commission of India, Male (Maldives)

CRITICAL DATE SHEET

1	Date of Issue of Tender	January 6, 2022 (Thursday)
2	Bid Document Download / Sale Start date	January 6, 2022 (Thursday)
3	Date of Pre Bid Conference- For clarifying issues and doubts, if any, about specification of items and services projected in Bid document	No
4	Bid submission End Date	1700 hrs. January 27, 2022 (Thursday)
5	Date of opening of Technical bid	1000 hrs. January 30, 2022 (Sunday)
6	Date of informing qualified bidders for opening of financial bids	February 6, 2022 (Sunday)
7	Date of opening of financial bids	February 13, 2022 (Sunday) Bidders may depute their representatives to be present at the time of opening of bids
8	Declaration of awarding of work to successful bidders	February 17, 2022 (Thursday)
9	Validity of Bid	60 days

F.NO. MAL/DA/535/XBIS/2022

Government of India
Ministry of External Affairs
High Commission of India
Male', Maldives
Dated: 06.01.2022

TENDER DOCUMENT

For Supply of X-Ray Baggage Scanner Machine and Installation and AMC of the Machine for one year to High Commission of India, Malé

Details:

Sl.No.	Name of Items	Quantity	Description/technical Specification
1.	X-Ray Baggage Scanner Machine	01	As per ANNEXURE A
2.	Installation	-	
3.	Annual Maintenance Contract for One Year	-	

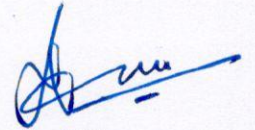
Total days for supply of above mentioned items as and when required within 60 days.

F.NO.HM/MALE/2021-2022/08
Government of India
Ministry of External Affairs
High Commission of India
Male', Maldives

06.01.2022

TENDER NOTICE

1. Sealed tenders on behalf of the President of India, are invited under **Two Bid System** i.e; Technical Bid and Financial Bid from reputed, well experienced and financially sound vendors/suppliers/firms registered with the Indian/Maldivian Govt. departments for supply of **X-Ray Baggage Scanner Machine and Installation and AMC of the Machine** to High Commission of India, Male' on CIF basis.
2. The Time Period for execution of work is within 60 days from the date of issue of Work order.
3. Interested vendors/supplier may submit/deposit the tender documents complete in all respects and other requisite documents **on or before 27.01.2022 (1700 hrs)**.
4. No tender shall be entertained after this deadline under any circumstances what so ever.
5. The High Commission will inform the qualified bidders for opening of financial bids **on 06.02.2022**.
6. At the second stage, financial bids of only those technically acceptable offers would be opened on **13.02.2022 (1000 hrs)** after intimating them the date and time of opening the financial bid for further evaluation and ranking before awarding the work order to successful bidder. Bidders may depute their representatives to be present at the time of opening of financial bids.
7. The High Commission of India reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the High Commission of India, Maldives in this regard shall be final and binding on all parties in all circumstances.



Head of Chancery
High Commission of India
For and on behalf of the President of India

Anurag
Head of Chancery
High Commission of India
Malé (Maldives)

Dear Sir,

1. The High Commission of India, Male' (Maldives) invites the tenders on behalf of President of India in the prescribed form under the Two Bid System- *Technical Bid and Financial Bid* for Supply of X-Ray Baggage Scanner Machine and Installation and AMC of the Machine for one year TO HIGH COMMISSION OF INDIA, *MALÉ*, MALDIVES on CIF basis.
2. The system adopted for tendering will be **Two Bid System** (simultaneous receipt of separate technical and financial bids) with **Technical Bid** *consisting of all technical details along with commercial terms and conditions*; and **Financial Bid** *indicating item-wise price for the items mentioned in the technical bid*. Technical Bid should, interlaid, contain all technical details of services and solutions as attached herewith to be provided along with documentary proofs. Financial bid should, inter alia indicate item-wise price and other commercial/financial terms against the items mentioned in the Technical Bid on CIF basis.
3. *The technical bid and the financial bid should be sealed by the bidder in separate covers duly super-scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super-scribed. The technical bids will be opened at the first instance and evaluated by a competent committee. At the second stage financial bids of only those technically acceptable offers would be opened after intimating them the date and time of opening the financial bid for further evaluation and ranking before awarding the work to successful bidder.*
4. **Document Download:** Tender documents maybe downloaded from the website of Indian High Commission (<https://hci.gov.in/male/?0208?td0>); and website of Central Public Procurement Portal (<https://eprocure.gov.in/epublish/app>) as per the schedule given in CRITICAL DATE SHEET.
5. **Bid Submission:** Applicants/intending or interested Bidders are invited to submit their proposal after carefully reading the Request for Proposal (RFP) by providing (a) Technical Bid, and (b) Financial Bid, separately, clearly mentioning (i)'Technical Proposal', and (ii)'Financial Proposal' respectively. Such proposals are to be submitted in High Commission of India, Male' 'within the stipulated date and time as mentioned in the Bid document as given in CRITICAL DATE SHEET.
6. **Earnest Money Deposit:** US\$ 500.00. EMD Should be deposited in the form of DD/Banker's Cheque in the name of "**High Commission of India**" payable at **Male', Maldives** (Exemption from payment of EMD permitted as per Government of India regulations).
7. Address for communication, areas given below: -
Contact Details: Contact Person: **Head of Chancery**
High Commission of India, AthireegeAage, Ameer Ahmed Magu, Henveiru Male' – 20125 (Maldives) Email: hoc.male@mea.gov.in Phone No.: +960 3013828

Address for Communication: High Commission of India
Athireege Aage, Ameer Ahmed Magu, Henveiru Male' – 20125 (Maldives)

1. PREFACE:

1. Sealed Tenders are invited by the High Commission of India, Male' on behalf of the President of India under two bid system i.e. Technical and Financial Bid from reputed, experience and financially sound companies/firms/agencies for **X-Ray Baggage Scanner Machine and Installation and AMC of the Machine** to High Commission of India, Male' Maldives with in two month of issue of work order on as and when required basis on the terms and conditions mentioned in the tender documents. The bids should be quoted on CIF basis.

2. NAME AND ADDRESS OF THE AUTHORITY WHERE SEALED TENDERS ARE TO BE SENT:

High Commission of India

AthireegeAage, Ameer Ahmed Magu,
Henveiru, Male' – 20125 (Maldives)
Phone No: +960- 3323015/3013828
Email: hoc.male@mea.gov.in

2.1 CONTACT PERSON FOR ANY QUERIES RELATED TO TENDER:

Tender related clarification may be obtained from:

Head of Chancery

High Commission of India
AthireegeAage, Ameer Ahmed Magu,
Henveiru, Male' – 20125 (Maldives)
hoc.male@mea.gov.in (Phone No.: +960- 3323015/3013828)

3.1 Submission of the Tender:

High Commission of India
AthireegeAage, Ameer Ahmed Magu,
Henveiru, Male' – 20125 (Maldives)
Phone No: +960- 3323015/3013828
Email: hoc.male@mea.gov.in

4. SCHEDULE FOR INVITATION FOR BIDS:

1	Date of Issue of Tender	January 6, 2022 (Thursday)
2	Bid Document Download / Sale Start date	January 6, 2022 (Thursday)
3	Date of Pre Bid Conference- For clarifying issues and doubts, if any, about specification of items and services projected in Bid document	No
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8	Declaration of awarding of work to successful bidders	February 17, 2022 (Thursday)

5. PERIOD FOR VALIDITY OF TENDER DOCUMENTS: 60 days

6. TYPE OF BID: - Two bid system (Technical & Financial) i.e; Two cover system.

7. SCOPE OF WORK: -

Supply of X-Ray Baggage Scanner Machine and Installation and AMC of the Machine for one year to High Commission of India, Malé

Details:

Sl. No.	Name of Items	Quantity	Description/technical Specification
1.	X-Ray Baggage Scanner Machine	01	As per ANNEXURE A
2.	Installation	-	
3.	Annual Maintenance Contract for One Year	-	

To provide the above equipment to High Commission of India, Male' Maldives on CIF basis (on door to door basis).

Total days for supply of above mentioned items as and when required within 60 days

8. EARNEST MONEY DEPOSIT (EMD):

US\$ 500.00. EMD Should be deposited in the form of DD/Banker's Cheque in the name of "High Commission of India" payable at Male', Maldives (Exemption from payment of EMD permitted as per Government of India regulations).

9. Technical Bid

- All documents should be duly signed.
- Each page of NIT must be signed and stamped.
- Bidding Agency will not transfer, assign, pledge or sub-contract the work awarded/ to be awarded.
- The Bidding Agency will be bound by the details furnished by him/her to this Department, in the bid or at subsequent stage. In case, any document furnished by him/her is found false at any stage, it would be deemed to be a breach of terms & condition of work order making him/her liable for legal action besides termination of work order.
- In case of tie in the rates, the work will be awarded to the Bidding Agency who have more work experience and more value of the work executed in the past, of similar nature.
- The Bidding Agency shall maintain all statutory records required under the applicable law of Republic of Maldives. The agency shall produce the same, on demand, to the concerned authority of this Department or any other authority under law. A compliance certificate in this regard will be needed along with the bills.
- The Bidding Agency will be responsible for compliance of all statutory provisions relating to Service tax, GST as per the Republic of Maldives.
- The Tax at Source (TDS) and GST shall be deducted as per the provisions of the Government of Maldives, as amended from time to time and a certificate to this effect shall be provided to the agency by this Department.
- Conditional bids will not be considered and will be rejected in the first instance.
- The Bidding Agency shall be responsible for faithful compliance of the terms and conditions as mentioned in the tender document.
- In case of any dispute on bid documents, the decision of competent authority will be final and binding.
- Bids of only those bidders who quoted the rates for all the items mentioned above on CIF basis will be accepted. Partial bids will not be considered and will be rejected in the first instance.**

NOTE: - Documentary evidence is required to establish the eligibility requirement for the conditions mentioned in Technical Bid.

10. BID VALIDITY

The bids shall be valid initially for a period of **60 days** from the last date of bid submission.

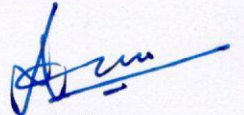
11. RIGHT TO ACCEPT OR REJECT TENDER

- i) The right of acceptance of tender will rest with The High Commission of India, Male', Maldives
- ii) The High Commission of India Maldives reserve the right to accept the whole or any part of the tender and tenderer shall be bound to perform the same at the rates quoted. All the tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect shall be liable to be rejected.

12. BIDDER TO GET INFORMED HIMSELF FULLY:

The authorized signatory of tender document will be deemed to have carefully read and understood the tender documents along with the terms & conditions and thereafter has filed the tender document for bid process.

13. LEGAL/Disputes & Differences: Decision of The High Commission of India, Maldives shall be final and binding on all the bidders/tenderer. However, any dispute can be referred to an Arbitrator, and will be settled according to the Government of India's Rules and Regulations and not according to Local Laws of the Maldives.



Head of Chancery
High Commission of India
For and on behalf of the President of India

Anurag
Head of Chancery
High Commission of India
Malé (Maldives)

Technical Bid Must Include following documents duly filled in with supporting documents:

A. APPLICATION FOR TENDER

1	Name of Tendering Company/Firm/Agency	
2	Name of proprietor/Director of Company/Firm/Agency)	
3	Full Address of Regd. Office:	
	Telephone/Mobile No.	
	Fax No.	
	E-mail Address	
4	Full Address of local Branch office	
	Telephone/Mobile No.	
	Fax No.	
	E-mail Address	
5	Banker of Company/Firm/Agency (full Address)	
	(a) Telephone Number of Banker	
6	GST Registration Number/TIN number, if any (Attach attested copy)	

B. TECHNICAL ELIGIBILITY REQUIREMENT FOR THE TENDERING BIDDERS/SUPPLIERS /FIRMS/ AGENCIES

Name of Tenderer/Bidders/ Firm/ Agency

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SI. No.	REQUIREMENT	COPY OF RELEVANT DOCUMENT	ENCLOSED YES/NO	PAGE NO. OF BID DOCUMENT
1.	Tenderers/Company/ Firm/ Agency should be registered with the appropriate registration authority.	Copy of Registration Certificate		
2.	Tenderers/Company/ Firm/ Agency should be registered with Service Tax/sales tax/GST Authorities	Copy of Service Tax/sales tax/GST Certificate		
3.	Valid Certificate of Importer-Exporter Code (IEC) issued by competent authority	Copy of Certificate of Importer-Exporter Code (IEC)		
4.	PAN Card (Not Applicable for Maldivian)	Copy of PAN card		
5.	Tenderers/Company/ Firm/ Agency should have completed the work as per criteria given during last 03 years and out of which the value of work should be. a) Three similar completed works costing not less than the amount equal to 40% of the estimated amount. or b) Two similar completed work costing not less than the amount equal to 50% of the estimated cost. or c) One similar completed work costing not less than the amount equal to 80% of the estimated cost.	Copy of work order and completion certificate		
6.	IT returns/Annual Turnover for the last Three FY.	Certificate from Statutory Auditor		
7.	Declaration regarding black listing as per format attached	Declaration in enclosed format		

Date:
Seal)
Place:

(Signature of the Bidder, with official

C.

DECLARATION

1. I, _____ Son/ Daughter of Mr. _____ signatory of the agency/ firm mentioned above, is competent to sign this declaration and execute this tender document:
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them:
3. My agency has not been blacklisted/ debarred from participating in tender of any Ministry/ Department of Government of India/Maldives and Government of India/Maldives undertaking in the last Three (3) Years as on date of opening of this Tender.
4. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
5. I/we are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person(s)

Date:

Full Name:

Place:

Seal:

Financial Bid Form

Financials details including all taxes, transportation, insurance, loading & unloading, Packing, etc. to be furnished by the bidders for supply of X-Ray Baggage Scanner Machine to High commission of India, Male' Maldives: -

Sl. No	Brief description of item	Quantity	Rate on CIF basis (INR)	GST (INR)	Total (INR)
1	X-Ray Baggage Scanner Machine	01			
2	Installation	One time			
3	Annual Maintenance Contract for One Year	Rate per Annum			
Freight charges					
Total					

Quoting of rates for all the items mentioned above from S. No. 1 to 3 is mandatory

CONDITIONS

1. The above mentioned item should be supplied to the complete satisfaction of the officer-in-charge of work conforming to the Standard Specifications.
2. It shall be the responsibilities of the vendor/supplier to ensure that no damage is caused during the transportation of above mentioned items. High Commission will not accept any damaged/faulty items and will not pay for the same until the vendor replace the damaged item.
3. The supplier will be fully responsible till the above mentioned items reaches the given location/address.
4. In case the item is not as per specification, the same shall be replaced by the vendor/supplier. High Commission will not be responsible for any theft or loss at any stage before handing over of the consignment at the delivery address.
5. The supply of above mentioned items should be commenced immediately from the date of issue of work order and must be completed within stipulated time (**60 days**) from the date of receipt of work order.
6. No compromise will be accepted in respect of quality and specification of the above mentioned items.
7. The vendor/supplier shall be liable for any issues arising in relation to any payment of taxes, custom duty etc.
8. Vendor/supplier will be fully responsible for ensuring the warranty of each equipment as promulgated by original manufacturer.
9. Vendors/supplier will be fully responsible for showing the correct operability of the equipment at the time of delivery of items.
10. Twenty percent of the bid amount will be paid to the vendor/supplier after six month of delivery of items subject to correct operation of equipment.
11. The rates provided above must be on CIF basis including cost of items, cost of transportation, insurances, customs duties if any, taxes, loading and unloading, packing etc. and will be managed by vendor completely. No extra amount will be paid to the vendor over the rates quoted by the vendor/supplier/tenderer.
12. Approving authority reserves the right to reject any or all the work order without assigning any reason.


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